

MINUTES OF THE REGULAR MEETING OF
BOARD OF TRUSTEES OF FILER
SCHOOL DISTRICT NO. 413
September 12, 2012

REGULAR BOARD MEETING

The regular meeting of the Board of Trustees of Filer School District No. 413 was held at the Filer Intermediate School, Filer, Idaho, on September 12, 2012 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 7:00pm were Trustees Aaron Williams, Shirley Gailey, Bruce Banks, Chairman Fred Jaynes, Superintendent John Graham, and Business Manager/Clerk Courtney Bingham.

Trust Gailey made a motion to approved the revised agenda. Trustee Banks seconded the motion. Motion carried unanimously. Trustee Smith was absent during voting.

Trustee J. Lea Smith entered the meeting at 7:03pm.

SPECIAL SECTION

Retiree Recognition – Loyann Bennett

Superintendent John Graham and FES/FIS Principal Matt Mahannah presented Loyann Bennett with a plaque for her years of service to Filer School District. Discussion was held on her accomplishments and positive influence on our students during her tenure at Filer School District.

Community Input

Boy Scout Leader Ira Henry introduced all of the boys scouts and the counselors that attended the meeting to earn their merit badges for communications and citizenship in the community.

HEARING SECTION

Audit Presentation – Raymond Ware

Raymond Ware from Ware & Associates presented the 2011-2012 audit to the board of trustees. Raymond Ware then answered questions regarding the report.

Western States Bus Company – Michele Dameron

Michele Dameron from the Western States Bus Company presented a proposal to add 6 miles per day to a Kindergarten route for an out of district students. Options were discussed for this student.

Following the discussion a motion was made by Trustee Williams that the parents would need to transport the student to the nearest current bus stop. Trustee Banks seconded the motion. Motion carried unanimously.

Pam Lambert – Teacher to New Alternative Route

Pam Lambert requested that the board approve a teacher to new alternative route for her to become HQT in Math to teacher her Personal Finance class and Financial Algebra class. Pam Lambert explained that she is already scheduled to take the praxis test, but would like to have the alternative route approved for a back up plan.

After the discussion Trustee Williams made a motion to approve the Teacher to New Alternative Route for Pam Lambert. Trustee Smith seconded the motion. Motion carried unanimously.

Kody Ketterling – FHS Basketball Court Logo

FHS Girls Basketball Coach presented the Basketball Court Logo that he fundraised to provide for the Filer High School. Kody Ketterling discussed the process of installing the logo.

School/Department Reports

All School/Department reports were respectively presented by the Supervisors, Directors and Principals and were included in the board packet.

Set Time, Place and Date of Regular Board Meetings

Discussion was held on changing the time, place and date of the regular board meetings back to the second Wednesday of each month at 7:00pm in the FIS Board Room.

CONFERENCE SECTION

Clerk's/Business Manager's Report

Minutes and Monthly Expenditures

The minutes of the August 8, 2012 regular meeting, the August 27, 2012 special meeting, the September 10,, 2012 special meeting, the August, 2012 monthly expenditures, the August, 2012 General Fund and the Food Service Revenue summaries and the General Fund, Food Service and Special Services Expense Summaries were presented to the Board for approval.

Superintendent's Report

Resignation of Staff

Mary Anne Thomas	FHS Paraprofessional
Rhonda Gibbons	FHS STRIVE Paraprofessional
Karlene Fordin	FMS Custodian
RaNae Miller	FES Paraprofessional

Hiring of Staff

Karlene Fordin	FES Cook
Parry Ryerse	FHS PSR
Ruth Clark	FHS PSR/STRIVE Coordinator
Jessica Cummings	FMS Behavior Intervention Team Leader
Heaven Smith	FMS PSR
Crystal Neil	FMS PSR
Cindy Allison	FMS Custodian
Shawn Lee Waters	FMS IBI Provider
Chelsea Powell	FHS Paraprofessional
Lorena Seaton	FES Paraprofessional
Katie Williams	Volunteer Girls Soccer Coach
Jacob Kinghorn	Volunteer Cross Country Coach

G.19 Professional/Classified Personnel, Hirings/Promotions/Transfers – Editorial Change

Superintendent John Graham presented policy G.19 Professional/Classified Personnel, Hirings/Promotions/Transfers to the board for approval of an editorial change so the policy reflects current procedures. A Suggestion was made to change the language to reference checks “will” from reference checks “may” be made on line 8.

G.51 Substitute, Instructional/Support Staff Wages – Editorial Change

Superintendent John Graham presented policy G.51 Substitute, Instructional/Support Staff Wages to the board for approval of an editorial change so that the policy reflects current procedures.

Student Handbooks

Student Handbooks were presented by the Principals at each school building and changes for 2012-2013 school year were discussed.

FES Kindergarten Enrollment – Matt Mahannah

Superintendent John Graham and FES/FIS Principal Matt Mahannah discussed the growing enrollment in the Kindergarten classes. Currently enrolled we have 99 kindergarten students. Kindergarten teacher Karen Snow and Emily Hooley discussed the challenges of having big classes and the impact that it has on the students. Possible solutions were discussed.

Land Acquisition

Discussion was held on forming a committee to pursue possible land acquisition. Discussion was also held on what the next steps are in the pursuit and the future purpose of the land.

Community Input

FEA representative Susan Hamby stated that the FEA is alive and well and promoting the No, No, No Campaign.

ACTION SECTION (PART I)

Minutes and Monthly Expenditures

Trustee Gailey made a motion to approve the August 8, 2012 regular meeting minutes, the August 27, 2012 special meeting minutes, the September 10, 2012 Special meeting minutes, and the August monthly expenditures. Trustee Williams seconded the motion. Motion carried 4 to 1. Trustee Smith voting no.

General Fund & Food Service Revenue Summaries

Trustee Gailey made a motion to approve the General Fund & Food Service Revenue summaries as presented. Trust Smith seconded the motion. Motion carried unanimously.

General Fund, Food Service and Special Services Expense Summaries

Trustee Banks made a motion to approve the General Fund, Food Service and Special Services Expense summaries. Trustee Smith seconded the motion. Motion carried unanimously.

G.19 Professional/Classified Personnel, Hirings/Promotions/Transfers – Editorial Change

Trustee Banks made a motion to approve the G.19 editorial change with the suggested additional change. Trustee Smith seconded the motion. Motion carried unanimously.

G.51 Substitute, Instructional/Support Staff Wages – Editorial Change

Trustee Williams made a motion to approve the G.51 Substitute, Instructional/Support Staff Wages – editorial change. Trustee Gailey seconded the motion. Motion carried unanimously.

Student Handbooks

Trustee Gailey made a motion to approve the Student Handbooks as presented. Trustee Banks seconded the motion. Motion carried unanimously.

Time, Place, and Date of Regular Meeting

Trustee Smith made a motion to change the regular meeting of the board of trustees to the second Wednesday of each month at 7:00pm in the Filer Intermediate School Board Room for the 2012-2013 school year. Trustee Banks seconded the motion. Motion carried unanimously.

Trustee Gailey made a motion to change the October board meeting location to the Hollister Elementary School gym on October 10, 2012 at 7:00pm. Trustee Williams seconded the motion. Motion carried unanimously.

Trustee Smith made a motion to change the March board meeting to the second Tuesday, March 13, 2012 at 7:00pm in the Filer Intermediate Board Room. Trustee Williams seconded the motion. Motion carried 3 to 2. Trustee Banks and Trustee Williams voted no.

Land Acquisition

Trustee Williams made a motion to form a committee to pursue land acquisition to include 1 board member, a minimum of 1 administrator and any community members and have the committee select a qualified individual to pursue land acquisition possibilities and invite that individual to be on the committee once selected. Trustee Banks seconded the motion. Motion carried 4 to 1. Trustee Smith voting no.

Trustee Banks made a motion to appoint Trustee Williams as the board member on the land acquisition committee and that we begin forming the rest of the committee immediately. Trustee Smith seconded the motion. Motion carried unanimously.

EXECUTIVE SESSION **RESOLUTION TO RECESS FROM AN OPEN MEETING** **INTO EXECUTIVE SESSION**

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of discussing personnel.

After a full and complete discussion, upon motion duly made by Trustee Gailey and seconded by Trustee Banks, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 67-2345 (a), Idaho Code for purpose of discussing personnel.

BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

Bruce Banks **Yes**
Fred Jaynes **Yes**
J. Lea Smith **Yes**
Shirley Gailey **Yes**
Aaron Williams **Yes**

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

Following a short recess, the board went into executive session at 9:33 p.m.

The board reconvened into open session at 10:29 p.m.

ACTION SECTION (Part II)

Resignation of Staff

Trustee Williams made a motion to approve the resignation of staff presented. Trustee Smith seconded the motion. Motion carried unanimously.

Hiring of Staff

Trustee Gailey made a motion to hire the staff presented with the exception of Shawn Lee Waters and Chelsea Powell for the purpose of discussion. Trustee Banks seconded the motion. Motion carried unanimously.

Trustee Banks made a motion to hire Shawn Lee Waters as a FMS IBI Provider. Trustee Smith seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to hire Chelsea Powell as a FHS Paraprofessional. Trustee Banks seconded the motion. Motion failed 0 to 5. All Trustees voting no.

Trustee Banks made a motion to hire Chelsea Powell as a FHS Paraprofessional subject to receipt of a complete application packet and acceptance and approval by the administration. Trustee Williams seconded the motion. Motion carried unanimously.

Steps for Classified Staff

Trustee Banks made a motion to not approve steps for the classified staff for the 2012-2013 school year. Trustee Smith seconded the motion. Motion carried 3 to 2. Trustee Williams and Trustee Jaynes voting no.

FES Kindergarten Enrollment

Trustee Smith made a motion to hire a ½ time Kindergarten teacher due to the 99 kindergarten students currently enrolled in Filer Elementary School. In the event that a suitable ½ time Kindergarten teacher isn't found and hired then we will advertise for two (2) 6-hour/day paraprofessionals immediately. Trustee Gailey seconded the motion. Motion carried unanimously.

Chairman Jaynes adjourned the meeting at 11:00 p.m.

Fred Jaynes
Chairman

Courtney Bingham
Clerk/Business Manager

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