

MINUTES OF THE REGULAR MEETING OF
BOARD OF TRUSTEES OF FILER
SCHOOL DISTRICT NO. 413
May 15, 2013

REGULAR BOARD MEETING

The regular meeting of the Board of Trustees of Filer School District No. 413 was held at the Filer Intermediate School Board Room, Filer, Idaho, on May 15, 2013 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 7:01pm were Trustees Aaron Williams, J. Lea Smith and Chairman Fred Jaynes, Superintendent John Graham, and Business Manager/Clerk Courtney Bingham.

Trustee Williams made a motion to approve the revised agenda. Trustee Smith seconded the motion. Motion carried unanimously.

Trustee Gailey entered the meeting at 7:03 pm.

Trustee Banks entered the meeting at 7:04 pm.

SPECIAL SECTION

Retiree Recognition

The Board of Trustees recognized Retirees Elaine Stutzman, Afton Patrick and Theresa Grond with a plaque for the years of service and dedication to Filer School District.

FHS Speech Team

FHS Student, Morgan Cassity presented the Board of Trustees with their State Speech Trophy and introduced the speech team and Advisor Kristy Forster. FHS Student, Kaylee Aguilar delivered her award winning speech for the Board of Trustees.

HEARING SECTION

Western States Bus Scholarships

Michele Dameron from Western States Bus presented the Board with two (2) \$500 scholarships, \$500 for the Elementary Schools and \$100 for the District Library.

School/Department Reports

All School/Department reports were respectively presented by the Supervisors, Directors and Principals and were included in the board packet with the exception of Special Services that would be emailed to all of the board members following the meeting.

FES/FIS Principal shared with the board that FIS/FMS Music Teacher Melanie Halsell was featured in a Teaching Music magazine and provided them with a copy of the article.

CONFERENCE SECTION

Clerk's/Business Manager's Report

Minutes and Monthly Expenditures

The minutes of the April 10, 2013 regular meeting, the April 17, 2013 special meeting, the April 29, 2013 special meeting, the April, 2013 monthly expenditures, the April, 2013 General Fund and Food Service Revenue summaries, the April, 2013 General Fund, Food Service and Special Services Expense Summaries and the April, 2013 SBAA reports were presented to the Board for approval.

Community Input

James (Jim) Paul Hughes presented the board with a signed petition that is hereby attached to and made part of these minutes, requesting that the board name the track at the Filer High School.

Superintendent's Report

Hiring of Staff

Zach Dong	½ time FHS Dean of Students
Denise Davis	3.75 Food Service Administrative Assistant
Kristine Malberg	5.5 HES Duty Aide
Wendy Kohntopp	Prevention Specialist
Tammy Unzicker	FMS Math Teacher

Resignation of Staff

Kent Snow	FIS 5 th Grade Teacher - Retirement
Karen Snow	FES Kindergarten Teacher – Retirement
Elaine Stutzman	Food Service Admin Asst – Retirement
Sarah Matthews	FHS Paraprofessional
Lance Richardson	FHS Head Baseball Coach
Wendy Kohntopp	FES PSR

Leave of Absence

Kristan Young	FIS Paraprofessional
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G.12.19 Prevention Specialist Job Description

Superintendent John Graham presented G.12.19 Prevention Specialist Job Description to the board for approval.

2013-2014 Calendar Editorial Change – End of April Break, April 28th

Superintendent John Graham presented the 2013-2014 calendar editorial change that would include an April 28th, End of April Break to the board for approval.

ISBA Summer Leadership Institute

Superintendent John Graham supplied the board with information regarding the ISBA Summer Leadership Institute.

Rehiring of Staff

Superintendent John Graham presented the recommended rehiring of staff lists from supervisors/directors and administrators to the board for approval.

G.30 Professional Personnel Leaves and Absences – Editorial change

Superintendent John Graham presented the G.30 Professional Personnel Leaves and Absences editorial changes to the board for approval.

Facility Use – Bountiful Baskets

Karin Tilley distributed the Bountiful Baskets Food Co-op document that is hereby attached to and made part of these minutes. Karin requested the use of the outside of the Filer Elementary School Building to distribute baskets on Saturday mornings during the summer months and the inside gymnasium during the winter months.

J.35.2 Directory Information – Second request

Superintendent John Graham presented policy J.35.2 Directory Information to the board for approval.

IHSAA Football Equipment Request

Superintendent John Graham presented the IHSAA Football Equipment request for summer camp to the board for approval.

Staff Recognition

Chairman Jaynes suggested to the board that they have an established form of recognition that they can distribute to staff to express their gratitude for achievements and that it be implemented in the Fall of 2013. Discussion will continue at the next regular board meeting.

ACTION SECTION (PART I)

Minutes and Monthly Expenditures

Trustee Williams made a motion to approve the April 10, 2013 regular meeting minutes, the April 17, 2013 Special meeting minutes, the April 29, 2013 Special meeting minutes, the April 2013 monthly expenditures, and the April 2013 Revenue and Expense Summaries. Trustee Smith seconded the motion. Motion carried unanimously.

SBAA Reports

Trustee Williams made a motion to approve the April, 2013 SBAA reports. Trustee Banks seconded the motion. Motion carried unanimously.

G.12.19 Prevention Specialist Job Description

Trustee Gailey made a motion to approve the G.12.19 Prevention Specialist Job Description. Trustee Smith seconded the motion. Motion carried unanimously.

J.35.2 Directory Information – Second Reading

Trustee Williams made a motion to approve the J.35.2 Directory Information policy. Trustee Banks seconded the motion. Motion carried unanimously.

2013-2014 Calendar Editorial Change – End of April Break, April 28th

Trustee Williams made a motion to approve the 2013-2014 Calendar editorial change to include the April 28th, 2014, End of April Break. Trustee Banks seconded the motion. Motion carried unanimously.

IHSAA Football Equipment Request

Trustee Banks made a motion to allow the IHSAA Football Equipment Request for Summer Camp. Trustee Gailey seconded the motion. Motion carried unanimously.

G.30 Professional Personnel Leaves and Absences – editorial change

Trustee Gailey made a motion to approve the G.30 Professional Personnel Leaves and Absences editorial change. Trustee Banks seconded the motion. Motion carried unanimously.

Facility Use – Bountiful Baskets

Trustee Smith made a motion to allow Bountiful Baskets, a non-profit organization to use the Filer Elementary Facility as a distribution site. Trustee Banks seconded the motion. Motion carried 3 to 2. Trustee Williams and Jaynes opposed.

Renaming the FHS Track

Trustee Williams made a motion to pursue consideration of renaming the Filer High School Track. Trustee Banks seconded the motion. Motion carried unanimously.

EXECUTIVE SESSION **RESOLUTION TO RECESS FROM AN OPEN MEETING** **INTO EXECUTIVE SESSION**

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of discussing personnel and negotiation caucus.

After a full and complete discussion, upon motion duly made by Trustee Gailey and seconded by Trustee Banks, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 67-2345 (a) and (c), Idaho Code for purpose of discussing personnel and negotiation caucus.

BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

Fred Jaynes	Yes
J. Lea Smith	Yes
Bruce Banks	Yes
Shirley Gailey	Yes
Aaron Williams	Yes

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

Following a short recess, the board went into executive session at 8:51 p.m.

The board reconvened into open session at 11:06 p.m.

ACTION SECTION (Part II)

Resignation of Staff

Trustee Gailey made a motion to approve the resignations of staff as presented. Trustee Banks seconded the motion. Motion carried unanimously.

Leave of Absence

Trustee Smith made a motion to approve Kristan Young's leave of absence as requested. Trustee Gailey seconded the motion. Motion carried unanimously.

½ Time Dean of Students

Trustee Williams made a motion to hire Zach Dong as a ½ Time Dean of Students. Trustee Banks seconded the motion. Motion carried 4 to 1. Trustee Smith opposed.

\$5,000 Stipend for the Dean of Students position

Trustee Williams made a motion to offer a stipend of \$5,000 to Zach Dong for the Dean of Students position and require 5 additional work days. Trustee Banks seconded the motion. Motion carried 4 to 1. Trustee Smith opposed.

Prevention Specialist

Trustee Smith made a motion to hire Wendy Kohntopp as a Prevention Specialist at her current salary. Trustee Williams seconded the motion. Motion carried unanimously.

Hiring of Staff

Trustee Gailey made a motion to rehire the remaining staff as listed on the agenda. Trustee Banks seconded the motion. Motion carried unanimously.

Rehiring of Staff

Trustee Banks made a motion to rehire the current staff as recommended by Supervisor, Directors and Administrators. Trustee Gailey seconded the motion. Motion carried 4 to 1. Trustee Smith opposed.

Trustee Gailey made a motion to adjourn. No second was needed.

Chairman Jaynes adjourned the meeting at 11:18 p.m.

Fred W. Jaynes
Chairman

Courtney Bingham
Clerk/Business Manager