

**MINUTES OF THE REGULAR MEETING OF**  
**BOARD OF TRUSTEES OF FILER**  
**SCHOOL DISTRICT NO. 413**  
**August 13, 2014**

**REGULAR BOARD MEETING**

The regular meeting of the Board of Trustees of Filer School District No. 413 was held at the Filer Intermediate School Library, Filer, Idaho, on August 13, 2014 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 7:02 p.m. were Trustees Aaron Williams, Carol Ann Lanford, Shirley Gailey, Bryce Bowman, Chairman Fred Jaynes, Superintendent John Graham, and Business Manager/Clerk Courtney Bingham.

Trustee Gailey made a motion to approve the revised agenda. Trustee Lanford seconded the motion. Motion carried unanimously.

**SPECIAL SECTION**

**Brian Wolf Recognition/Presentation**

Superintendent John Graham and FHS Principal Leon Madsen recognized FHS Ag Teacher Brian Wolf for his achievements and impact in Agricultural Education. Following Brian's recognition, FHS FFA Students Carly Scott and Raleigh Bell presented their FFA Agricultural Communications presentation.

**HEARING SECTION**

**FY14 Audit Delivery – Raymond Ware**

Auditor Raymond Ware presented the FY14 annual audit to the Board of Trustees. Discussion was held on the general fund balance, outstanding delinquent property taxes and the federal awards. Discussion was also held on his concern of the accumulative amounts that the Filer Food Service has been subsidized over that past several years.

**EHM – David Thibault**

EHM Representative David Thibault updated the Board of Trustees on the progress of the sewer line replacement project at the Filer Intermediate School.

**Bus Routes – Michelle Dameron**

Western States Bus Representative Michelle Dameron requested that the Board of Trustees approve the regular bus routes that were presented to them for review at July's regular board meeting.

**Land Acquisition**

Chairman Jaynes presented an addendum to the purchase and sale agreement to the Board of Trustees for approval and requested guidance and permission to sign the addendum on behalf of the Board of Trustees. Discussion was held on the content of the addendum.

## **Committee Assignments**

Chairman Jaynes presented the 2014-2015 Committee Assignments to the Board of Trustees that is hereby attached to and made part of these minutes.

## **CONFERENCE SECTION**

### **Clerk's/Business Manager's Report**

#### **Minutes and Monthly Expenditures**

The minutes of the July 16, 2014 regular meeting, the July, 2014 monthly expenditures, the July, 2014 General Fund and Food Service Revenue summaries, the July, 2014 General Fund, Food Service and Special Services Expense Summaries and the July, 2014 SBAA reports were presented to the Board for approval.

### **Superintendent's Report**

#### **Resignation of Staff**

Ken Young	FHS Cross Country Coach, FHS Asst. Track Coach and FMS Boys Basketball Coach
Julie Miskin	FIS Paraprofessional
Karissa Veenstra	FES Paraprofessional
Karlene Fordin	FES Food Service Cook
Tammy Scott	FMS Paraprofessional

#### **Retirement of Staff**

Mary Megaard	FHS Food Service Cook
--------------	-----------------------

#### **Hiring of Staff**

Josh Benedictus	FMS 7 <sup>th</sup> Grade Assistant Football Coach
Jacob Kinghorn	FHS Assistant Track Coach
Jacob Kinghorn	FHS Cross Country Coach
Anthony Avelar	FMS Math Teacher
Anthony Avelar	FMS Volunteer Boys Soccer Coach
Jesus Mejia	FHS Volunteer Boys Soccer Coach
Tyrone Hess	FHS Assistant Football Coach
Mia Bowen-Cofer	FHS Special Education Teacher
Ken Young	FHS Volunteer Cross Country Coach
Ken Young	FHS Volunteer Track Coach
Kade Evans	FHS Volunteer Football Coach

#### **Open Meeting Law**

Superintendent John Graham presented an article to the Board of Trustees on open meeting laws for a reminder and discussion on the need to not discuss information that should be publically posted and held in an open meetings while they are together.

#### **Student Handbooks**

Each building Principal presented their student handbooks to the Board of Trustees for approval. Discussion was held on the changes that need to be made to each handbook.

## **FIS Blacktop**

Superintendent John Graham presented the bid from Kloepper, Inc. to repair the cracks and to seal coat the Filer Intermediate School Playground that is hereby attached to and made part of these minutes. Discussion was held on the process, the possible fixes and the timing of the repair.

## **Lunch Prices**

Food Service Supervisor Naomi McGovern proposed raising the lunch prices by .10 as USDA requires for the 2014-2015 school year. Discussion was held on the charging policies and the new online pay program.

## **Stephanie Adams – FHS Student Teacher**

Stephanie Adams was presented to the Board of Trustees for approval as a FHS Student Teacher.

## **American Red Cross Shelter Agreement**

Superintendent John Graham presented an American Red Cross Shelter Agreement to the Board of Trustees for approval that is hereby attached to and made part of these minutes.

## **Barbara Zago – Special Education Director Internship**

Barbara Zago was presented to the Board of Trustees for approval for a Special Education Director Internship with our Special Programs Director Pamela Houston-Powell.

## **Community Input**

Business Manager/Clerk Courtney Bingham informed the Board of Trustees that we are temporarily unable to post agendas at Logan's due to construction and unable to post at the Filer Café due to them closing. Discussion was held on temporarily posting agendas at Family Dollar if allowed.

## **ACTION SECTION (PART I)**

### **Minutes and Monthly Expenditures**

Trustee Williams made a motion to approve the July 16, 2014 regular meeting minutes, the July 2014 monthly expenditures, and the July 2014 Revenue and Expense Summaries. Trustee Lanford seconded the motion. Motion carried unanimously.

### **SBAA Reports**

Trustee Lanford made a motion to approve the July, 2014 SBAA reports. Trustee Bowman seconded the motion. Motion carried unanimously.

### **Bus Routes**

Trustee Gailey made a motion to approve the regular bus routes for the 2014-2015 school year as presented. Trustee Lanford seconded the motion. Motion carried unanimously.

### **Land Acquisition**

Trustee Williams made a motion to give Chairman Jaynes authority to sign the addendum to the purchase and sale agreement on behalf of the Board of Trustees. Trustee Lanford seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to approve the use of the remaining bond funds for the land acquisition and associated expenses. Trustee Bowman seconded the motion. Motion carried unanimously.

### **Student Handbook Changes**

Trustee Landford made a motion to approve the student handbooks with the stated corrections. Trustee Williams seconded the motion. Motion carried 4 to 1. Chairman Jaynes voting no.

### **FIS Blacktop**

Trustee Williams made a motion to accept Kloefer, Inc.'s proposal as presented with no changes. Trustee Bowman seconded the motion. Motion carried unanimously.

### **Lunch Prices**

Trustee Williams made a motion to approve the proposed lunch prices as presented and the no charge policy. Trustee Lanford seconded the motion. Motion carried unanimously.

### **Stephanie Adams – FHS Student Teacher**

Trustee Williams made a motion to approve Stephanie Adams as a FHS Student Teacher. Trustee Lanford seconded the motion. Motion carried unanimously.

### **Barbara Zago – Special Education Director Internship**

Trustee Williams made a motion to approve Barbara Zago doing her Special Education Director Internship with our Special Programs Director Pamela Houston-Powell. Trustee Lanford seconded the motion. Motion carried unanimously.

### **American Red Cross Shelter Agreement**

Trustee Williams made a motion to approve the American Red Cross Shelter Agreement as presented. Trustee Lanford seconded the motion. Motion carried unanimously.

### **EXECUTIVE SESSION** **RESOLUTION TO RECESS FROM AN OPEN MEETING** **INTO EXECUTIVE SESSION**

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of discussing personnel.

After a full and complete discussion, upon motion duly made by Trustee Williams and seconded by Trustee Bowman, the following resolution was presented:

**BE IT RESOLVED.** That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 67-2345 (a) , Idaho Code for purpose of discussing personnel.

**BE IT FURTHER RESOLVED,** that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.

**Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:**

**Fred Jaynes**            **Yes**  
**Carol Ann Lanford**   **Yes**  
**Bryce Bowman**        **Yes**  
**Shirley Gailey**        **Yes**  
**Aaron Williams**       **Yes**

**And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.**

Following a short recess, the board went into executive session at 9:17 p.m.

The board reconvened into open session at 9:44 p.m.

**ACTION SECTION (Part II)**

**Resignation of Staff**

Trustee Williams made a motion to approve the resignations of staff as presented. Trustee Lanford seconded the motion. Motion carried unanimously.

**Retirement of Staff**

Trustee Williams made a motion to approve the retirement of staff as presented. Trustee Bowman seconded the motion. Motion carried unanimously.

**Hiring of Staff**

Trustee Lanford made a motion to hire Mia Bowen-Cofer as a FHS Special Education Teacher. Trustee Williams seconded the motion. Motion carried unanimously.

Trustee Lanford made a motion to approve Anthony Avelar as a FMS Math Teacher. Trustee Williams seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to hire the paid coaches and approve the volunteer coaches as presented. Trustee Lanford seconded the motion. Motion carried unanimously.

Trustee Gailey made a motion to adjourn. Trustee Lanford seconded the motion.

Chairman Jaynes adjourned the meeting at 9:51 p.m.

---

Fred W. Jaynes  
Chairman

---

Courtney Bingham  
Clerk/Business Manager