

**MINUTES OF THE REGULAR MEETING OF**  
**BOARD OF TRUSTEES OF FILER**  
**SCHOOL DISTRICT NO. 413**  
**July 8, 2015**

**REGULAR BOARD MEETING**

The regular meeting of the Board of Trustees of Filer School District No. 413 was held at the Filer Intermediate School Library, Filer, Idaho, on July 8, 2015 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 7:03pm were Trustees Carol Ann Lanford, Bryce Bowman, Chairman Fred Jaynes, Superintendent John Graham, and Business Manager Courtney Bingham, and Clerk Teresa Kullhem.

Superintendent Graham requested a change to the agenda, removing negotiations from the executive session and adding classified salary schedules as part of the Superintendent's report. Trustee Bowman made a motion to approve the revised agenda. Trustee Lanford seconded the motion. Motion carried unanimously.

New Board Members, Trustee Jaynes and Trustee Bowman, were sworn in.

**ORGANIZATION OF THE BOARD**

**CHAIRMAN**

Trustee Bowman confirmed Trustee Jaynes as Chairman. Trustee Lanford seconded the confirmation. Motion carried unanimously.

**VICE-CHAIRMAN**

Trustee Bowman nominated Trustee Bowman for Vice-Chairman. Trustee Lanford seconded the motion. Motion carried unanimously.

**CLERK/TREASURER**

Trustee Lanford confirmed Teresa Kullhem as Clerk. Trustee Bowman seconded the confirmation. Motion carried unanimously.

**TREASURER**

Trustee Lanford made a motion to keep Courtney Bingham as Treasurer. Trustee Bowman seconded the motion. Motion carried unanimously.

**PUBLIC POSTING SITES**

Trustee Lanford made a motion to keep the current posting sites at the Filer Post Office, Country Haven, Logan's Market and El Toro Restaurant. Trustee Bowman seconded the motion. Motion carried unanimously.

**BANKS**

Trustee Lanford made a motion to keep DL Evans Bank in Twin Falls, Idaho as Filer School District's bank. Trustee Bowman seconded the motion. Motion carried unanimously.

**AUDITOR**

Trustee Lanford made a motion to keep Ware & Associates as Filer School District's auditor. Trustee Bowman seconded the motion. Motion carried unanimously.

**LEGAL COUNSEL**

Trustee Lanford made a motion to keep Robyn Brody as Filer School District's legal counsel. Trustee Bowman seconded the motion. Motion carried unanimously.

**TIME, DATE & PLACE**

Trustee Lanford made a motion to continue the regular board meetings on the second Wednesday of the month at 7:00pm in the Filer Intermediate School Library, with the exception of meetings during the months of November through April to begin at 6:00pm. Trustee Bowman seconded the motion. Motion carried unanimously.

### **COMMITTEE ASSIGNMENTS**

Chairman Jaynes will assign committee assignments.

### **HEARING SECTION**

#### **Bus Routes – Michele Dameron.**

Superintendent Graham presented the regular bus routes for the 2015-2016 school year to remain the same with a few minor adjustments. Routes will be mailed out to the board within the next week with the intent of addressing them at the August meeting for approval.

Trustee Aaron Williams entered the board meeting at 7:26 p.m.

### **CONFERENCE SECTION**

#### **Clerk's/Business Manager's Report**

##### **Minutes and Monthly Expenditures**

The minutes of the June 10, 2015 budget meeting and regular meeting, the June, 2015 monthly expenditures, the June, 2015 General Fund and Food Service Revenue summaries, the June, 2015 General Fund, Food Service and Special Services Expense Summaries, the June, 2015 SBAA reports, and the Three Year Food Service Revenue/Expense Comparison reports were presented to the Board for approval.

#### **Superintendent's Report**

##### **Resignation of Staff**

Audrey Swayze FMS Special Education Teacher

##### **Hiring of Staff**

Tracy Thornton	FMS Special Education Teacher
Sara Holley	FES Kindergarten Teacher
Ray Holt	FES Special Education Teacher – ½ time
Sue Parent	FES Special Education Teacher – ½ time
Joy Valadez	FHS Evening Custodian
Robert Davies	FMS Volunteer Girls Soccer Coach

##### **Handbook Revisions - FMS**

Middle School Principal Shane Hild presented the 2015-2016 FMS handbook with revisions. Changes were presented to add a daily advisory with a split lunch for the 7<sup>th</sup> and 8<sup>th</sup> grade. Discussion was held regarding the attendance reward day. New "Tech Zone" codings were explained. Next year's fees were presented.

##### **Classified Salary Schedules**

Superintendent Graham presented classified salary proposals for FY16. The following proposals were made: Administrative Assistants 10%, Maintenance 7%, Custodians 5%, Paras/PSRs/IBIs 3%, Food Service 3%, Technology 3%.

##### **Community Input**

There was no community input.

## **ACTION SECTION (PART I)**

### **Minutes and Monthly Expenditures**

Trustee Lanford made a motion to approve the June 10, 2015 budget meeting and regular meeting minutes, the June 2015 monthly expenditures, and the June 2015 Revenue and Expense Summaries. Trustee Williams seconded the motion. Motion carried unanimously.

### **SBAA Reports**

Trustee Williams made a motion to approve the June, 2015 SBAA reports. Trustee Lanford seconded the motion. Motion carried unanimously.

### **Handbook Revisions – FMS**

Trustee Williams made a motion to table the approval of the FMS handbook until the August meeting so that the Middle School attendance policies could be changed to match that of the High School's handbook which was already approved. Trustee Bowman seconded the motion. Motion carried unanimously.

## **EXECUTIVE SESSION** **RESOLUTION TO RECESS FROM AN OPEN MEETING** **INTO EXECUTIVE SESSION**

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of discussing personnel.

After a full and complete discussion, upon motion duly made by Trustee Bowman and seconded by Trustee Lanford, the following resolution was presented:

**BE IT RESOLVED.** That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206, Idaho Code for purpose of discussing personnel.

**BE IT FURTHER RESOLVED,** that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.

**Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:**

<b>Fred Jaynes</b>	<b>Yes</b>
<b>Carol Ann Lanford</b>	<b>Yes</b>
<b>Bryce Bowman</b>	<b>Yes</b>
<b>Aaron Williams</b>	<b>Yes</b>

**And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.**

Following a short recess, the board went into executive session at 8:30 p.m.

The board reconvened into open session at 9:30 p.m.

## **ACTION SECTION (Part II)**

### **Resignation of Staff**

Trustee Lanford made a motion to approve the resignations of staff as presented. Trustee Bowman seconded the motion. Motion carried unanimously.

### **Hiring of Staff**

Trustee Williams made a motion to hire all paid positions and volunteer coaches as presented. Trustee Lanford seconded the motion. Motion carried unanimously.

### **Other Items from Executive Session, as necessary**

Trustee Williams made a motion to accept the administrative salary increases as presented and attached. Trustee Bowman seconded the motion. Motion carried unanimously

Trustee Williams made a motion to accept the classified salary schedule increases as presented. Trustee Lanford seconded the motion. Motion carried unanimously

Trustee Bowman made the motion to grant experience to the classified staff. Trustee Lanford seconded the motion. Motion carried unanimously.

Trustee Lanford made a motion to adjourn. Trustee Bowman seconded the motion.

Chairman Jaynes adjourned the meeting at 9:37 p.m.

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Fred W. Jaynes  
Chairman

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Teresa Kullhem  
Clerk