

**MINUTES OF THE REGULAR MEETING OF
BOARD OF TRUSTEES OF
SCHOOL DISTRICT NO. 413,
TWIN FALLS COUNTY, STATE OF IDAHO
DECEMBER 13, 2016**

REGULAR BOARD MEETING

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at the Filer Intermediate School, Filer, Idaho, on December 13, 2016 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 6:01 p.m. were Trustees Aaron Williams, Bill Deetz, Chairman Fred Jaynes, Superintendent John Graham, and Clerk Teresa Kullhem.

Trustee Williams made a motion to approve the agenda. Trustee Deetz seconded the motion. Motion carried unanimously.

HEARING SECTION

School/Department Reports

School/Department Reports were presented to the board.

CONFERENCE SECTION

**Clerk's Report
Minutes**

The minutes of the November 8, 2016, regular meeting were presented to the Board of Trustees for approval.

Business Manager's Report

Monthly Expenditures, Revenue/Expense Reports and SBAA Reports

The November, 2016 monthly expenditures, the November, 2016 General Fund and Food Service Revenue summaries, and the November, 2016 General Fund, Food Service and Special Services Expense Summaries were presented to the Board of Trustees for approval. Three Year Food Service comparison reports and a 3-year detailed comparison report were also presented to the Board of Trustees as information.

Superintendent's Report

Hiring of Staff

Sherree Miller – FES Title I Paraprofessional (3 hrs/day)
Jessica Card – FHS Paraprofessional (7 hrs/day)
Buck Taylor – FHS Softball Coach
Tyrone Hess – FHS JV Baseball Coach
Pam Latham – FIS Title I Paraprofessional (7 hrs/day)
Brandon Ramseyer – FMS Volunteer 7th Grade Boys Basketball Coach
Anthony Avelar – FMS Boys Soccer Coach
Sara Holley – FMS Girls Soccer Coach
Meghan Egbert – FMS Volunteer Assistant Girls Soccer Coach
Jimmy Linn – FMS Volunteer 8th Grade Boys Basketball Coach

Jennifer Jacobson – Educational Leadership Program

Superintendent Graham presented current teacher, Jennifer Jacobson, who will be completing her master's degree in education and will need to do her internship with the school district. She will be interning under Principal Mahannah at the Intermediate School.

C.5 Administrative Records – Editorial Change

Superintendent Graham presented the new proposed changes to the current C.5 policy, noting that the State recently published its recommendations on the retaining of district records. The district is changing its policy to reflect those changes.

ISBA Convention Recap

The Board of Trustees attended the annual ISBA convention in November. Trustees present gave some thoughts and ideas on what they learned in their time at the convention.

FHS Athletic Trainer Proposal

Athletic Director, Zach Dong presented the board with the draft that is currently waiting approval from St. Luke's so that the high school can move forward with an athletic trainer.

Christine Knight – FES Student Teacher

Superintendent Graham presented Christine Knight who will be student teaching at the elementary school with Jan Johnson during the spring semester. Christine is working towards her bachelor's degree and needs to complete her student teaching as a requirement for that degree.

Legal Representation

Since our current legal representation will be leaving her current office, the district will need to vote on new legal representation for the district. Discussion will be held on possible candidates and their qualifications.

Emergency School Closure 12/9/2016

Superintendent Graham presented for approval the Emergency School Closure which happened on December 9, 2016, due to hazardous driving conditions within the district. School resumed on Monday the 12th.

COMMUNITY INPUT

Superintendent Graham reminded everyone of the community meeting happening on Thursday, December 15, 2016, to discuss qualifications of architects that have submitted their information to the district.

ACTION SECTION - I

Approve Minutes

Trustee Williams made a motion to approve the November 8, 2016 regular meeting minutes as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve Monthly Expenditures and Revenue/Expense Summaries

Trustee Williams made a motion to approve the November 2016 monthly Expenditures, and the November 2016 Revenue and Expense Summaries. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve SBAA Reports

Trustee Williams made a motion to approve the November 2016 SBAA reports. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve Jennifer Jacobson – Educational Leadership Program

Trustee Williams made a motion to approve Jennifer Jacobson for her Educational Leadership internship. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve C.5 – Administrative Records – Editorial Change

Trustee Williams made a motion to approve the editorial changes to C.5 – Administrative Records policy as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve Christine Knight – FES Student Teacher

Trustee Williams made a motion to approve Christine Knight as student teacher at FES. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve Emergency School Closure 12/9/16

Trustee Williams made a motion to approve the Emergency School Closure on 12/9/16 due to hazardous driving conditions. Trustee Deetz approved the motion. Motion carried unanimously.

Trustee Lanford was reached by cell phone at 6:33 in order the Board of Trustees to convene into Executive Session.

EXECUTIVE SESSION
RESOLUTION TO RECESS FROM AN OPEN MEETING
INTO EXECUTIVE SESSION

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Williams and seconded by Trustee Deetz, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(a), Idaho Code to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, unless a vacancy in an elective office is being filled, authorized under section 74-206 (1) (a), Idaho Code.

BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

Fred Jaynes	Yes
Aaron Williams	Yes
Bill Deetz	Yes
Carol Ann Lanford	Yes

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

The board went into executive session at 6:34 p.m.

The board reconvened into open session at 7:12 p.m.
p.m.

ACTION SECTION - II

Approve Hiring of Staff

Trustee Williams made a motion to approve the hire of Sherree Miller, FES Title I Para; Jessica Card, FHS Para; and Pam Latham, FIS Para. Trustee Deetz seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to approve the hire of coaches Buck Taylor, Tyrone Hess, Anthony Avelar, and Sara Holley as presented. Trustee Lanford seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to approve the Brandon Ramseyer, Jimmy Linn and Meghan Egbert as volunteer coaches at the middle school. Trustee Deetz seconded the motion. Motion carried unanimously.

Trustee Williams motion to adjourn. Trustee Deetz seconded the motion.

Chairman Jaynes adjourned the meeting at 7:15 p.m.

Fred W. Jaynes
Chairman

Teresa Kullhem
Clerk