

**MINUTES OF THE REGULAR MEETING OF
BOARD OF TRUSTEES OF
SCHOOL DISTRICT NO. 413,
TWIN FALLS COUNTY, STATE OF IDAHO
FEBRUARY 16, 2017**

REGULAR BOARD MEETING

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at the Filer Intermediate School, Filer, Idaho, on February 16, 2017 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 6:01 p.m. were Bryce Bowman, Carol Ann Lanford, Chairman Fred Jaynes, Superintendent John Graham, Business Manager Kyle Pryde and Clerk Teresa Kullhem.

Trustee Lanford made a motion to approve the agenda. Trustee Bowman seconded the motion. Motion carried unanimously.

HEARING SECTION

Deb Richards – FHS Travel Club

Deb Richards comes to the board on the behalf of the student travel club asking that the students and adults involved in the trip to France and Spain over spring break be excused from school during the extra 3 days that they will be taking past the spring break week. They are taking an extra day this year as opposed to 2 days taken during past years.

School/Department Reports

School/Department Reports were presented to the board. Mr. Mahannah introduced Jenny Jacobson to the board. Jenny is completing her ED internship with the district. It was originally discussed that she would be working with the Intermediate school. But they have added the middle school to some of the duties that she will be overseeing.

CONFERENCE SECTION

**Clerk's Report
Minutes**

The minutes of the January 10, 2017, regular meeting were presented to the Board of Trustees for approval.

Business Manager's Report

Monthly Expenditures, Revenue/Expense Reports and SBAA Reports

The January, 2017 monthly expenditures, the January, 2017 General Fund and Food Service Revenue summaries, and the January, 2017 General Fund, Food Service and Special Services Expense Summaries were presented to the Board of Trustees for approval. Three Year Food Service revenue comparison reports and a 3-year detailed expense comparison report were also presented to the Board of Trustees as information.

**Superintendent's Report
Retirement of Staff**

Rebecca Tremblay – FHS Title I Teacher

Resignation of Staff

Lana Moss – FMS PE Teacher
Kristan Young – FHS Girls JV Basketball Coach

Hiring of Staff

Pat Ferrell – FHS Volunteer Softball Coach

Meghan Parrott – FHS Volunteer Softball Coach
Steve Snyder – FHS Volunteer Softball Coach
Cindy Bitzenburg – FMS ½ Track Coach
Craig Clifford – FHS Volunteer Baseball Coach
John Anderson – FHS Volunteer Baseball Coach
Shane Grayson – FHS Volunteer Baseball Coach
Rob Anderson – FHS Volunteer Track Coach

Trustee Deetz entered the meeting at 6:23 p.m.

Emergency School Closures 1/19/2017, 1/24/2017, 2/10/2017

Superintendent Graham presented for approval the Emergency School Closures which occurred on January 19, 24, and February 10, 2017, due to snow, hazardous driving conditions, and flooding within the district.

Hollister Emergency School Closure 2/9/2017

Superintendent Graham presented for approval the Emergency School Closure in Hollister on 2/9/2017 due to a gas leak in the school.

Emergency School Closure Hours Make-Up Plan

Presented to the board was the following plan to make up hours in Hollister for the 4th and 5th grade and at the Intermediate for the 4th and 5th grade: Jen Owens at Hollister presented that a total of 14 hours needed to be made up. The students have begun staying in their last recess and on Fridays will stay in during the first recess until all needed hours are made. Jen Jacobson presented that the Intermediate school has adjusted recess and lunch times to make up the lost hours and will continue doing so until all necessary hours are complete.

Trustee Williams entered the meeting at 6:27 p.m.

2017-2018 Staffing Needs

Principal Madsen presented the staffing needs at the high school for the upcoming 2017-2018 school year. He showed the projected growth and the need to add new teachers and program. A couple of possible teaching positions and classes were given to the board for their review.

Robert Anderson – Alternative Authorization – Teacher to New

Superintendent Graham presented the need for the board to approve the Alternative Authorization for Leland Robert Anderson for the 2016-2017 school year while he completes the necessary endorsement that would qualify him to teach Physical Science. This will be completed before the next school year.

Tes Fields – Alternative Authorization – Content Specialist

Superintendent Graham presented the need for the Board to approve the Alternative Authorization for Tes Fields. Tes has been working to receive her teaching certification through Arizona since she completed her program through an online program in that state. Once that is set in place, she has everything already sent to the state to get approval for an Idaho teaching certification.

Trustee Position Selection Procedures

Superintendent Graham briefly went over the board positions what will be up for reelection during the May primary. Those intending to run for reelection need to have paperwork turned in by March 18th.

FEA Intent to Negotiate/3rd Party Letter

Superintendent Graham presented to the board both the FEA Intent to Negotiate letter and the 3rd Party Letter that states the Association has the 50%+ certified staff necessary to proceed with negotiations.

Day On the Hill – February 20th – 21st

Superintendent Graham reminded the board that the annual Day on the Hill will be taking place on Monday the 20th and Tuesday the 21st. Several board members plan to attend the conference.

G.57 – Social Media Policy – First Reading

Superintendent Graham presented the additions and changes to the current district policy concerning social media. This policy pertains to both staff and students. Discussion was held on the various points that were added to the policy and the concerns that employees or students could have in regards to those additions.

COMMUNITY INPUT

There was no Community Input

ACTION SECTION - II

Approve Minutes

Trustee Lanford made a motion to approve the January 10, 2017 regular meeting minutes as presented. Trustee Bowman seconded the motion. Motion carried unanimously.

Approve Monthly Expenditures and Revenue/Expense Summaries

Trustee Lanford made a motion to approve the January 2017 monthly Expenditures, and the January 2017 Revenue and Expense Summaries. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve SBAA Reports

Trustee Lanford made a motion to approve the January 2017 SBAA reports. Trustee Bowman seconded the motion. Motion carried unanimously.

Approve Emergency School Closure 1/19/17, 1/24/17, 2/10/17

Trustee Williams made a motion to approve the Emergency School Closures on 1/19/17, 1/24/17, and 2/1/17, due to snow, hazardous driving conditions and flooding within the District. Trustee Lanford seconded the motion. Motion carried unanimously.

Approve Hollister Emergency School Closure 2/9/2017

Trustee Lanford made a motion to approve the Emergency School Closure in Hollister on 2/9/2017, due to a gas leak in the building. Trustee Bowman seconded the motion. Motion carried unanimously.

Approve Emergency School Closure Make-Up Plan

Trustee Lanford made a motion to approve the plan presented to make up the necessary hours for both the Hollister and Intermediate 4th and 5th grades. Trustee Bowman seconded the Motion. Motion carried unanimously.

Approve Robert Anderson – Alternative Authorization – Teacher to New

Trustee Williams made a motion to approve the AA-Teacher to New for Rob Anderson for the 2017-2018 school year while he works to obtain the necessary endorsement. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve Tes Fields – Alternative Authorization – Content Specialist

Trustee Williams made a motion to approve the AA-CT for Tes Fields for the 2017-2018 school year while she finishes necessary paperwork to obtain her Idaho teaching certificate. Trustee Bowman seconded the motion. Motion carried unanimously.

Approve FEA Intent to Negotiate/3rd Party Letter

Trustee Williams approved the FEA's letters with intent to negotiate. Trustee Bowman seconded the motion. Motion carried unanimously.

Approve G.57 – Social Media Policy – First Reading

Trustee Williams made a motion to approve the first reading of G.57 – Social Media Policy with the understanding that this policy will be revisited and revised with the administrative staff during this next month. Trustee Bowman seconded the motion. Motion carried unanimously.

Approve Deb Richards – FHS Travel Club

Trustee Bowman made a motion to excuse the travel club students and adult members from the three days of school that they will miss while on their trip. Trustee Deetz seconded the motion. Trustee Williams and Trustee Lanford opposed the motion. Motion carried.

EXECUTIVE SESSION
RESOLUTION TO RECESS FROM AN OPEN MEETING
INTO EXECUTIVE SESSION

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Lanford and seconded by Trustee Williams, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(a) (b), Idaho Code to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, unless a vacancy in an elective office is being filled, to consider the evaluation, dismissal or disciplining or to hear complaints or concerns regarding a public school employee, employee, staff member, individual agent or public school student, authorized under section 74-206 (1) (a) & (b), Idaho Code.

BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

Fred Jaynes	Yes
Aaron Williams	Yes
Bill Deetz	Yes
Carol Ann Lanford	Yes
Bryce Bowman	Yes

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

The board went into executive session at 7:56 p.m.

The board reconvened into open session at 8:43 p.m.

ACTION SECTION - III
Approve Retirement of Staff

Trustee Williams made a motion to approve the retirement of the staff as listed. Trustee Lanford seconded the motion. Motion carried unanimously.

Approve Resignation of Staff

Trustee Williams made a motion to approve the resignation of staff as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve Hiring of Staff

Trustee Williams made a motion to approve all volunteer coaches as presented. Trustee Bowman seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to approve the hire of Cindy Bitzenburg, FMS ½ track coach, Trustee Lanford seconded the motion. Motion carried unanimously.

Approve Advertisement of Open Positions

Trustee Williams made a motion to approve advertising for three teaching positions at the high school for the 2017-2018 school year. These positions will be: Social Studies, Math, and Ag/Science. Trustee Deetz seconded the motion. Motion carried unanimously.

Trustee Lanford made a motion to adjourn. Chairman Jaynes adjourned the meeting at 9:07 p.m.

Fred W. Jaynes
Chairman

Teresa Kullhem
Clerk