

**MINUTES OF THE REGULAR MEETING OF  
BOARD OF TRUSTEES OF  
SCHOOL DISTRICT NO. 413,  
TWIN FALLS COUNTY, STATE OF IDAHO  
JULY 11, 2017**

**REGULAR BOARD MEETING**

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at the Filer Intermediate School, Filer, Idaho, on July 11, 2017 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 5:30 p.m. were Chairman Fred Jaynes, Aaron Williams, Bryce Bowman, Bill Deetz, Judy Hoffman, Superintendent John Graham, Business Manager Kyle Pryde and Clerk Teresa Kullhem.

Trustee Williams made a motion to approve the revised agenda. Trustee Bowman seconded the motion. Motion carried unanimously.

Trustees Judy Hoffman, Aaron Williams, and Bill Deetz were sworn in.

**BOARD TRAINING**

Amy White was present to give the Trustees training regarding teachers, students, student expulsions, and classified personnel. She covered protocol and policies in place for student expulsion. She stressed the need for fairness, consistency, and confidentiality in student discipline. She discussed the differences between classified and certified personnel. The teaching contract categories were presented and the differences between them were detailed.

Trustee Deetz exited the meeting at 7:00

**EXECUTIVE SESSION  
RESOLUTION TO RECESS FROM AN OPEN MEETING  
INTO EXECUTIVE SESSION**

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Bowman and seconded by Trustee Williams, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(a) and (c) to consider hiring a public officer, employee, staff member or individual agent, to conduct deliberations concerning labor negotiations under section 74-206 (1) (a), and (c) Idaho Code.

**BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.**

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

<b>Fred Jaynes</b>	<b>Yes</b>
<b>Aaron Williams</b>	<b>Yes</b>
<b>Bryce Bowman</b>	<b>Yes</b>
<b>Judy Hoffman</b>	<b>Yes</b>

**And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.**

The board went into executive session at 7:10 p.m.

The board reconvened into open session at 8:47 p.m.

### **ORGANIZATION OF THE BOARD**

#### **CHAIRMAN**

Trustee Bowman nominated Trustee Jaynes as Chairman. Trustee Hoffman seconded the confirmation. Motion carried unanimously.

#### **VICE-CHAIRMAN**

Trustee Williams nominated Trustee Bowman for Vice-Chairman. Trustee Jaynes seconded the motion. Motion carried unanimously.

#### **CLERK**

Trustee Williams confirmed Teresa Kullhem as Clerk. Trustee Hoffman seconded the confirmation. Motion carried unanimously.

#### **TREASURER**

Trustee Williams made a motion to confirm Kyle Pryde as Treasurer. Trustee Hoffman seconded the motion. Motion carried unanimously.

#### **PUBLIC POSTING SITES**

Trustee Williams made a motion to keep the current posting sites at the Schools, Filer Post Office, and Logan's Market, and Add Buster's in Hollister,(if they are willing and have a community board). Trustee Bowman seconded the motion. Motion carried unanimously.

#### **BANKS**

Trustee Williams made a motion to keep DL Evans Bank in Twin Falls, Idaho as Filer School District's bank. Trustee Hoffman seconded the motion. Motion carried unanimously.

#### **AUDITOR**

Trustee Williams made a motion to keep Ware & Associates as Filer School District's auditor. Trustee Hoffman seconded the motion. Motion carried unanimously.

#### **LEGAL COUNSEL**

Trustee Williams made a motion to retain Amy White and her associates as Filer School District's legal counsel. Trustee Bowman seconded the motion. Motion carried unanimously.

#### **TIME, DATE & PLACE**

Trustee Williams made a motion to continue the regular board meetings on the second Tuesday of the month at 7:00pm in the Filer Intermediate School Library, with the exception of meetings during the months of November through March which will begin at 6:00pm. Trustee Bowman seconded the motion. Motion carried unanimously.

#### **COMMITTEE ASSIGNMENTS**

Chairman Jaynes passed out the newly assigned committee assignments.

### **CONFERENCE SECTION**

**Clerk's Report**  
**Minutes**

The minutes of the June 13, 2017, regular meeting, were presented to the Board of Trustees for approval.

**Business Manager's Report**

**Monthly Expenditures, Revenue/Expense Reports and SBAA Reports**

The June, 2017 monthly expenditures, the June, 2017 General Fund and Food Service Revenue summaries, and the June, 2017 General Fund, Food Service and Special Services Expense Summaries were presented to the Board of Trustees for approval. Three Year Food Service revenue comparison reports and a 3-year detailed expense comparison report were also presented to the Board of Trustees as information.

**Superintendent's Report**

**Retirement of Staff**

Pam Lambert – FHS Vocational Business Teacher  
Janis Brown – FHS Health Teacher  
R. Leon Madsen – FHS Principal

**Resignation of Staff**

Sally Brooks – HES Kindergarten Teacher  
Travis Jensen – FHS ½ Dean – ½ PE Teacher  
Arianna Larson – FES 2<sup>nd</sup> Grade Teacher

**Hiring of Staff**

Pam Lambert – FHS Vocational Business Teacher  
Janis Brown – FHS Health Teacher  
R. Leon Madsen – FHS Principal  
Jennifer Cummings – FHS Ag/Science Teacher  
Bobby Taylor – FMS 7<sup>th</sup> Grade Football Coach  
Jodie Ferrell – FMS 7<sup>th</sup> Grade Girls Basketball Coach  
Trudy Weaver – FHS ½ Dean – ½ PE Teacher  
Tyler Moulton – HES Kindergarten Teacher

**Lyndsey Anderson – Alternative Authorization – Content Specialist**

Dr. Graham asked the board to approve an Alternative Authorization for Lyndsey Anderson for the 2017-2018 school year while she works on classes to finish up her certification with the state and attain her Family Consumer Sciences Endorsement

**Cindy Bitzenburg – Alternative Authorization – Content Specialist**

Dr. Graham asked the board to approve an Alternative Authorization for Cindy Bitzenburg for the 2017-2018 school year while she works on the ABCTE program to receive her certification to teach English.

**Reasonable Suspicion Drug Testing Policy – First Reading**

Dr. Graham presented a new alcohol and drug testing policy that the district will need to adopt to ensure the district has the ability to act in the event there was ever an issue with an employee regarding alcohol or drug use on district property.

**Declaration of Open Math Position**

Superintendent Graham presented need for the district to declare an open math position now in order to fill a position that is soon to be vacated by a resigning teacher.

**Summer Football Equipment Use**

Dr. Graham presented the need for the board to approve the use of football equipment this summer for football camp.

**COMMUNITY INPUT**

There was no Community Input

## **ACTION SECTION**

### **Approve Minutes**

Trustee Williams made a motion to approve the June 13, 2017 regular meeting minutes, as presented. Trustee Bowman seconded the motion. Motion carried unanimously.

### **Approve Monthly Expenditures and Revenue/Expense Summaries**

Trustee Bowman made a motion to approve the June 2017 monthly Expenditures, and the June 2017 Revenue and Expense Summaries. Trustee Williams seconded the motion. Motion carried unanimously.

### **Approve SBAA Reports**

Trustee Bowman made a motion to approve the June 2017 SBAA reports. Trustee Williams seconded the motion. Motion carried unanimously.

### **Approve Lyndsey Anderson – Alternative Authorization – Content Specialist**

Trustee Williams made a motion to approve an Alternative Authorization – Content Specialist for Lyndsey Anderson for the 2017-2018 school year. Trustee Bowman seconded the motion. Motion carried unanimously.

### **Approve Cindy Bitzenburg – Alternative Authorization – Content Specialist**

Trustee Williams made a motion to approve an Alternative Authorization – Content Specialist for Cindy Bitzenburg for the 2017-2018 school year. Trustee Bowman seconded the motion. Motion carried unanimously.

### **Approve Reasonable Suspicion Drug Testing Policy – First Reading**

Trustee Williams made a motion to approve the first reading of the alcohol and drug testing policy. Trustee Bowman seconded the motion. Motion carried unanimously.

### **Approve Declaration of Open Math Position**

Trustee Bowman made a motion to approve the declaration of an open math position. Trustee Williams seconded the motion. Motion carried unanimously.

### **Approve Summer Football Equipment Use**

Trustee Williams made a motion to approve the use of the football equipment for camp. Trustee Bowman seconded the motion. Motion carried unanimously.

### **Approve Retirement of Staff**

Trustee Williams made a motion to approve the retirement of staff as listed. Trustee Bowman seconded the motion. Motion carried unanimously.

### **Approve Resignation of Staff**

Trustee Williams made a motion to approve the resignation of staff as presented. Trustee Bowman seconded the motion. Motion carried unanimously.

### **Approve Hiring of Staff**

Trustee Williams made a motion to approve the hire of the Pam Lambert, Janis Brown, and Leon Madsen as working retired. Trustee Bowman seconded the motion. Motion carried unanimously.

Trustee Bowman made a motion to approve the hire of Tyler Moulton, HES Kindergarten teacher, and Jennifer Cummins, FHS Ag/Science Teacher as recommended. Trustee Hoffman seconded the motion. Motion carried unanimously.

Trustee Williams made a motion to approve the hire of Trudy Weaver, FHS ½ Dean, ½ PE Teacher, at \$50K for the 2017-2018 school year. Trustee Bowman seconded the motion. Motion carried unanimously.

Trustee Bowman made a motion to approve Bobby Taylor, FMS 7<sup>th</sup> Grade Football Coach, and Jodie Ferrell, FMS 7<sup>th</sup> Grade Girls Basketball coach. Trustee Williams seconded the motion. Motion carried unanimously.

Trustee Bowman made a motion to adjourn. Chairman Jaynes adjourned the meeting at 9:26 p.m.

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Fred W. Jaynes  
Chairman

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Teresa Kullhem  
Clerk