

**MINUTES OF THE REGULAR MEETING OF**  
**BOARD OF TRUSTEES OF**  
**SCHOOL DISTRICT NO. 413,**  
**TWIN FALLS COUNTY, STATE OF IDAHO**  
**SEPTEMBER 11, 2018**

**REGULAR BOARD MEETING**

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at the Filer Intermediate School, Filer, Idaho, on September 11, 2018 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 7:01 p.m. were Chairman Fred Jaynes, Trustees Bryce Bowman, Bill Deetz, Judy Hoffman, Superintendent John Graham, Business Manager Kyle Pryde and Clerk Teresa Kullhem.

Trustee Bowman made a motion to approve the revised agenda, that added the hire of an assistant football coach. Trustee Deetz seconded the motion. Motion carried unanimously.

**HEARING SECTION**

**Audit Delivery – Ware and Associates**

Benjamin Ware with Ware and Associates presented the FY18 Audit Report. The district received an A+ rating. The district is maintaining a healthy fund balance. General fund budgeting was very good for the year. A couple of areas were noted where improvements could be made. Overall the district's budget looks to be very good.

**2018-2019 Bus Routes**

Dr. Graham presented the final bus routes for the school year with a couple of changes that were made to accommodate for some preschool and special education students.

**CONFERENCE SECTION**

**Clerk's Report**

**Minutes**

The minutes of the August 14, 2018, regular meeting and the August 31, 2018, special meeting, were presented to the Board of Trustees for approval.

**Business Manager's Report**

**Monthly Expenditures, Revenue/Expense Reports and SBAA Reports**

The August 2018 monthly expenditures, the August 2018 General Fund and Food Service Revenue summaries, and the August 2018 General Fund, Food Service and Special Services Expense Summaries were presented to the Board of Trustees for approval. Three Year Food Service revenue comparison reports and a 3-year detailed expense comparison report were also presented to the Board of Trustees as information.

**Superintendent's Report**

**Hiring of Staff**

Steve Monson – FHS Assistant Football Coach

**Justin Orban – Alternative Authorization – Content Specialist**

Justin Orban will be finishing up his degree this year and will need to be on an alternative authorization while doing so. This ensures district funding for his position for the year.

**Student Handbooks**

The handbook from Filer Intermediate was presented with no new changes noted for the 2018-2019 school year.

### **Director of Food Service – G.14.2 – Editorial Change**

An editorial change to the current Director of Food Service job description was presented, defining summer lunch program.

### **Food Service Procurement**

Dr. Graham presented the contract that needs to be approved by the board that details purchasing for food service for the 2018-2019 school year. Discussion was held on food service budget and ways to improve numbers for breakfast and lunch.

### **Jenna Jarolimek – FMS/FHS Counseling Intern**

Dr. Graham presented Jenna Jarolimek as FMS/FHS counseling intern for the school year. She will be spending her time in both schools, working with the counselors.

### **Mikayla Connolly and Heather Deuel – FES/FIS Social Work Interns**

Dr. Graham presented Mikayla and Heather as FES/FIS social work interns. They will be working this school year with Wendy Kohntopp.

### **Driver's Education Car**

Layne Flint presented a proposal with several different cars from several different dealers in Twin Falls to replace the current driver's education car. Discussion was held on the cars, mileage and price.

### **COMMUNITY INPUT**

There was no community input

### **ACTION SECTION – I**

#### **Approve Bus Routes 2081-2019**

Trustee Bowman made a motion to approve the bus routes for the 2018-2019 school year as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

#### **Approve Minutes**

Trustee Hoffman made a motion to approve the August 14, 2018 regular meeting minutes, and August 31, 2018, special meeting minutes, as presented. Trustee Bowman seconded the motion. Motion carried unanimously.

#### **Approve Monthly Expenditures and Revenue/Expense Summaries**

Trustee Bowman made a motion to approve the July 2018 monthly Expenditures, and the July 2018 Revenue and Expense Summaries. Trustee Deetz seconded the motion. Motion carried unanimously.

#### **Approve SBAA Reports**

Trustee Bowman made a motion to approve the July 2018 SBAA reports. Trustee Hoffman seconded the motion. Motion carried unanimously.

#### **Approve Justin Orban - Alternate Authorization – Content Specialist**

Trustee Bowman made a motion to approve the Alternate Authorization – Content Specialist for Justin Orban for the 2018-2019 school year. Trustee Deetz seconded the motion. Motion carried unanimously.

#### **Approve Student Handbooks**

Trustee Bowman made a motion to approve the student handbook for Filer Intermediate School as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

#### **Approve Director of Food Service – G.14.2 – Editorial Change**

Trustee Bowman made a motion to approve the editorial change on G.14.2 as presented. Trustee Hoffman seconded the motion. Motion carried unanimously.

#### **Approve Food Service Procurement Plan 2018-2019**

Trustee Deetz made a motion to approve the food service procurement plan as presented. Trustee Bowman seconded the motion. Motion carried unanimously.

**Approve Jenna Jarolimek – FMS/FHS Counseling Intern**

Trustee Bowman made a motion to approve the FMS/FHS counseling intern for the 2018-2019 school year. Trustee Hoffman seconded the motion. Motion carried unanimously.

**Approve Mikayla Connolly and Heather Deuel – FES/FIS Social Work Interns**

Trustee Hoffman made a motion to approve the counseling interns for FES/FIS for the school year. Trustee Bowman seconded the motion. Motion carried unanimously.

**Approve Driver’s Education Car**

Trustee Bowman made a motion to approve the purchase of a 2015 Chrysler 200 for \$13,970 from the Car Store in Twin Falls. Trustee Hoffman seconded the motion. Motion carried unanimously.

**EXECUTIVE SESSION**  
**RESOLUTION TO RECESS FROM AN OPEN MEETING**  
**INTO EXECUTIVE SESSION**

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Hoffman and seconded by Trustee Bowman, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(a) & (c) to consider hiring a public officer, employee, staff member or individual agent, or to acquire an interest in real property which is not owned by a public agency under section 74-206 (1)(a) & (c), Idaho Code.

**BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.**

**Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:**

<b>Fred Jaynes</b>	<b>Yes</b>
<b>Bill Deetz</b>	<b>Yes</b>
<b>Bryce Bowman</b>	<b>Yes</b>
<b>Judy Hoffman</b>	<b>Yes</b>

**And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.**

The board went into executive session at 8:12 p.m.

The board reconvened into open session at 8:28 p.m.

**Action Section – Part II**  
**Approve Hiring of Staff**

Trustee Hoffman made a motion to approve the hire of Steve Monson, FHS assistant football coach. Trustee Bowman seconded the motion. Motion carried unanimously.

Trustee Bowman made a motion to adjourn. Chairman Jaynes adjourned the meeting at 8:29 p.m.

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Fred W. Jaynes  
Chairman

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Teresa Kullhem  
Clerk