

**MINUTES OF THE REGULAR MEETING OF  
BOARD OF TRUSTEES OF  
SCHOOL DISTRICT NO. 413,  
TWIN FALLS COUNTY, STATE OF IDAHO  
MARCH 12, 2019**

**REGULAR BOARD MEETING**

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at the Filer Intermediate School Library, Filer, Idaho, March 12, 2019 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 6:01 p.m. were Co-Chairman Bryce Bowman, Trustees Judy Hoffman, Aaron Williams, Superintendent John Graham, Business Manager Kyle Pryde and Clerk Teresa Kullhem.

Trustee Williams made a motion to approve the agenda as posted. Trustee Hoffman seconded the motion. Motion carried unanimously.

**HEARING SECTION – INFORMATION AND DISCUSSION**  
**FHS Travel Club – Spring Break Extra Days**

Deb Richards comes before the board asking for additional school days to be excused for those taking the Spring Break tour to Europe. This is due to a change in the travel dates, causing them to be gone extra days following Spring Break.

**School/Department Reports**

School/Department reports were presented to the board of Trustees.

**CONFERENCE SECTION – INFORMATION AND DISCUSSION**

**Clerk's Report**  
**Minutes**

The minutes of the February 12, 2019, regular meeting were presented to the Board of Trustees for approval.

**Business Manager's Report**  
**Monthly Expenditures, Revenue/Expense Reports and SBAA Reports**

The February 2019 monthly Expenditures, the February 2019 General Fund and Food Service revenue summaries, and the February 2019 General Fund, Food Service and Special Services expense summaries were presented to the Board of Trustees for approval. February SBAA reports for each school were also presented. Three-year Food Service revenue comparison reports and a three-year detailed expense comparison report were given to the Board of Trustees as information.

**Superintendent's Report**

**Resignation of Staff**

Tes Fields – FIS 4<sup>th</sup> Grade Teacher

**Hiring of Staff**

Kimberly Meuchel-Gailey – FMS English Teacher  
Ross Carlton – FHS English Teacher  
Kara Smith – FIS 4<sup>th</sup> Grade Teacher

**2019-2020 School Calendar**

Dr. Graham presented the proposed calendar for the 2019-2020 school year to the board for review and acceptance.

#### **D.14 – Food Service Procurement Plan – First Reading**

Dr. Graham presented a new policy for the food service department that is a federally mandated policy regarding procurement of goods for the district. In order to comply with federal guidelines, the district must have this policy set in place.

#### **Emergency School Closures: 2/13/19 Hollister; 2/20/19 & 2/21/19 All Schools**

The district used the above dates for emergency closures for schools within the district due to inclement weather and hazardous road conditions.

#### **FEA Intent to Negotiate**

The Filer Education Association has presented the board of trustees with their letter of intent to proceed with negotiations for the 2019-2020 school year.

#### **COMMUNITY INPUT**

There was no community input.

#### **ACTION SECTION – I**

##### **Approve Minutes**

Trustee Williams made a motion to approve the February 9, 2019, regular meeting minutes, as presented. Trustee Hoffman seconded the motion. Motion carried unanimously.

##### **Approve Monthly Expenditures and Revenue/Expense Summaries**

Trustee Williams made a motion to approve the February 2019 monthly Expenditures, and the February 2019 Revenue and Expense Summaries. Trustee Hoffman seconded the motion. Motion carried unanimously.

##### **Approve SBAA Reports**

Trustee Williams made a motion to approve the February 2019 SBAA reports. Trustee Hoffman seconded the motion. Motion carried unanimously.

##### **Approve 2019-2020 School Calendar**

Trustee Williams made a motion to approve the 2019-2020 School Calendar as presented. Trustee Hoffman seconded the motion. Motion carried unanimously.

##### **Approve D.14 – Food Service Procurement Plan – First Reading**

Trustee Williams made a motion to approve the new D.14 – Food Service Procurement Plan as presented to the board. Trustee Hoffman seconded the motion. Motion carried unanimously.

##### **Approve Emergency Closures – 2/13/19 Hollister; 2/20/19 & 2/21/19 All Schools**

Trustee Hoffman made a motion to approve the emergency closures for the above posted dates due to inclement weather and hazardous road conditions. Trustee Williams seconded the motion. Motion carried unanimously.

##### **Approve FHS Travel Club – Spring Break Extra Days**

Trustee Hoffman made a motion to approve the extra travel days for the FHS travel club. Trustee Williams seconded the motion. Trustee Williams amended the original motion to include three professional days and two personal days for faculty traveling with the travel club. The original motion as amended carried unanimously.

##### **Approve FEA Letter of Intent**

Trustee Williams made a motion to approve the FEA's Letter of Intent. Trustee Hoffman seconded the motion. Motion carried unanimously.

Trustee Deetz entered the meeting at 6:33.

**EXECUTIVE SESSION**  
**RESOLUTION TO RECESS FROM AN OPEN MEETING**  
**INTO EXECUTIVE SESSION**

The Co-Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Hoffman and seconded by Trustee Williams, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(a) (c) & (j) to consider hiring a public officer, employee, staff member or individual agent, to acquire an interest in real property which is not owned by a public agency, or to conduct deliberations concerning labor negotiations under section 74-206 (1)(a) (c) & (j) Idaho Code.

**BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.**

**Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:**

<b>Bryce Bowman</b>	<b>Yes</b>
<b>Judy Hoffman</b>	<b>Yes</b>
<b>Aaron Williams</b>	<b>Yes</b>
<b>Bill Deetz</b>	<b>Yes</b>

**And no less than two-thirds (2/3) of the membership in favor thereof, the Co-Chairman declared said resolution adopted.**

The board went into executive session at 6:35 p.m.

The board reconvened into open session at 6:58 p.m.

**ACTION SECTION – II**

**Approve Resignation of Staff**

Trustee Williams made a motion to approve the resignation of staff as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

**Approve Hiring of Staff**

Trustee Williams made a motion to approve the hire of staff as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

Trustee Hoffman made a motion to adjourn. Co Chairman Bowman adjourned the meeting at 7:00 p.m.

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Fred W. Jaynes  
Chairman

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Teresa Kullhem  
Clerk