

**MINUTES OF THE REGULAR MEETING OF
BOARD OF TRUSTEES OF
SCHOOL DISTRICT NO. 413,
TWIN FALLS COUNTY, STATE OF IDAHO
OCTOBER 13, 2020**

REGULAR BOARD MEETING

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at the Hollister Elementary School, Hollister, Idaho, on October 13, 2020 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 7:00 p.m. were Trustees Aaron Williams, Judy Hoffman, Julie Koyle, Superintendent Kelli Schroeder, Business Manager Kyle Pryde and Clerk Teresa Kullhem.

Trustee Koyle made a motion to approve the agenda as presented. Trustee Hoffman seconded the motion. Motion carried unanimously.

Bob Burnham was sworn in as new trustee for the Filer School District, Zone 1.

HEARING SECTION

Audit Delivery – Ware and Associates

Ben Ware with Ware and Associates is present in tonight's meeting to deliver the audit report on the 2019-2020 fiscal year. The audit received the highest rating of audit opinions and all items were found to be in good working order. Ben reviewed the audit report, highlighting a few items in the budget. Ben explained the 10-year trend in the fund balance, noting that if no more funds were received from any outside sources, the district would have 2.3 months of operating expenses on hand.

School/Department Reports

Monthly reports from the schools and departments were presented for the board's review.

Review of District Continuous Improvement Plan, College/Career Advising Plan, and literacy Intervention Plan

Superintendent Schroeder reviewed the district plans for the year with the board, fielding any questions regarding the plans.

CONFERENCE SECTION

**Clerk's Report
Minutes**

The minutes of the September 8, 2020, regular meeting and September 14, 2020, special board meeting were presented to the Board of Trustees for approval.

Business Manager's Report

Monthly Expenditures, Revenue/Expense Reports and SBAA Reports

The September 2020 monthly expenditures, the September 2020 General Fund and Food Service Revenue summaries, the September 2020 General Fund, Food Service and Special Services Expense summaries, and the September 2020 SBAA reports were presented to the Board of Trustees for approval. Three Year Food Service revenue comparison reports and a 3-year detailed expense comparison report were also presented to the Board of Trustees as information.

**Superintendent's Report
Resignation of Staff**

Deb Richards – FHS Library Science Teacher

Hiring of Staff

Kylee Hatch – FES Kitchen Prep Help (4 hrs/day)
Tom Crozier – FHS English/Library Science Teacher

ISBA Convention – November 9-12, Virtual

The ISBA convention will be held virtually this year on November 9th – 12th. Each board member is registered and able to participate as their schedule allows.

Crissie Gard – Alternative Authorization - Renewal

Crissie Gard is finishing up the requirements for her teaching certificate. The board needs to renew her alternative authorization in order for the district received funding for her position this year.

FIS Fitness Trail Paving

Teacher Christie Hollifield has been working with community organizations for grant money for the fitness trail outside the intermediate school. St. Luke's has promised some grant money toward this project but there is still a need for more to complete the project.

Policy Manual Fresh Start Rewrite with ISBA

Upon board approval, the district will be working with the ISBA to rewrite our current policy to be sure that all policies are up to date and comply with State code.

Anita Aguilar-Lujan – FMS Counseling Intern

Anita Aguilar-Lujan will be a counseling intern at the middle school this semester. She is working with Boise State University to obtain her degree.

Emergency Response Advisory Committee Update

Superintendent Schroeder updated the board on the flowchart that the district is using for COVID related cases and tracking those who are out with symptoms and waiting on test results. The district has a calling system for contacting parents whose students may have been exposed by another student during school hours. Superintendent Schroeder gave a few details on how the district proposes to spend the extra funds that have been supplied for COVID related expenses. The South Central Health District has moved the county into the orange category. Several schools in the valley have gone to their hybrid level of teaching. Superintendent Schroeder is not recommending any change to our current category color of green.

Mid Columbia Bussing contract 2020-2021

The board needs to approve the contract presented in July. There is currently no language in the contract asking for payment should the district move into the red category due to COVID.

Personnel Issue Review

Superintendent Schroeder will present personnel items that will be reviewed by the board in executive session.

COMMUNITY INPUT

There was no community input.

ACTION SECTION – I

Action Regarding Audit Delivery

Trustee Hoffman made a motion to accept the audit delivery as presented by Ben Ware with Ware and Associates. Trustee Burnham seconded the motion. Motion carried unanimously.

Approve Minutes

Trustee Koyle made a motion to approve the September 8, 2020 regular meeting minutes and the September 14, 2020 special meeting minutes, as presented. Trustee Hoffman seconded the motion. Motion carried unanimously.

Approve Monthly Expenditures and Revenue/Expense Summaries

Trustee Hoffman made a motion to approve the September 2020 monthly Expenditures, and the September 2020 Revenue and Expense Summaries. Trustee Burnham seconded the motion. Motion carried unanimously.

Approve SBAA Reports

Trustee Koyle made a motion to approve the September 2020 SBAA reports. Trustee Hoffman seconded the motion. Motion carried unanimously.

Action Regarding Crissie Gard – Alternative Authorization Renewal

Trustee Koyle made a motion to approve renewal of the alternative authorization for Crissie Gard for the 2020-2021 school year as she completes the necessary steps for her teaching certification. Trustee Burnham seconded the motion. Motion carried unanimously.

Action Regarding Policy Manual Fresh Start Rewrite with ISBA

Trustee Koyle made a motion to approve the district to move ahead with the policy manual fresh start rewrite with the ISBA. Trustee Hoffman seconded the motion. Motion carried unanimously.

Action Regarding Anita Aguilar-Lujan – FMS Counseling Intern

Trustee Hoffman made a motion to approve the internship of Anita Aguilar-Lujan at the middle school for this semester. Trustee Koyle seconded the motion. Motion carried unanimously.

Action Regarding Mid Columbia Bussing Contract 2020-2021

Trustee Hoffman made a motion to accept the Mid Columbia Bussing Contract as presented for the 2020-2021 school year. Trustee Koyle seconded the motion. Motion carried unanimously.

EXECUTIVE SESSION
RESOLUTION TO RECESS FROM AN OPEN MEETING
INTO EXECUTIVE SESSION

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Koyle and seconded by Trustee Hoffman, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(a)&(b) to consider hiring a public officer, employee, staff member or individual agent, to consider the evaluation, dismissal or disciplining or to hear complaints or concerns regarding a public school employee, staff member, individual agent or public school student, under section 74-206 (1)(a)&(b), Idaho Code.

BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

Aaron Williams	Yes
Julie Koyle	Yes
Bob Burnham	Yes
Judy Hoffman	Yes

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

The board went into executive session at 9:11 p.m.

The board reconvened into open session at 9:42 p.m.

Action Section – Part II
Approve Retirement of Staff

Trustee Hoffman made a motion to accept the retirement of staff as presented. Trustee Koyle seconded the motion. Motion carried unanimously.

Approve Hiring of Staff

Trustee Koyle made a motion the hire of Kylee Hatch as FES kitchen prep help on a temporary basis, as needed. Trustee Burnham seconded the motion. Motion carried unanimously.

Trustee Koyle made a motion to approve the hire of Tom Crozier as English/Library Science teacher at FHS. Trustee Burnham seconded the motion. Motion carried unanimously.

Trustee Hoffman made a motion to adjourn. Chairman Williams adjourned the meeting at 9:45 p.m.

Aaron Williams
Chairman

Teresa Kullhem
Clerk