

**MINUTES OF THE REGULAR MEETING OF
BOARD OF TRUSTEES OF
SCHOOL DISTRICT NO. 413,
TWIN FALLS COUNTY, STATE OF IDAHO
JANUARY 12, 2021**

REGULAR BOARD MEETING

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at the Filer Intermediate School, Filer, Idaho, and via the Zoom platform, on January 12, 2021 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present, in person and via Zoom, when the meeting began at 6:10 p.m. were Trustees Aaron Williams, Bill Deetz, Bob Burnham, Judy Hoffman, Julie Koyle, Superintendent Kelli Schroeder and Clerk Teresa Kullhem.

Trustee Burnham made a motion to approve the agenda as presented. Trustee Hoffman seconded the motion. Motion carried unanimously.

ORGANIZATION OF THE BOARD

CHAIRMAN

Trustee Burnham made a motion to nominate Trustee Williams as Chairman. Trustee Hoffman seconded the nomination. Motion carried unanimously.

VICE-CHAIRMAN

Trustee Deetz made a motion to nominate Trustee Koyle for Vice-Chairman. Trustee Hoffman seconded the motion. Trustee Koyle made a motion to nominate Trustee Deetz for Vice-Chairman. Trustee Burnham seconded the motion. Trustees Williams and Deetz voted aye for Trustee Koyle. Trustees Koyle, Burnham, and Hoffman voted aye for Trustee Deetz. Motion to nominate Trustee Deetz carries.

CLERK

Trustee Hoffman made a motion to retain Teresa Kullhem as Clerk. Trustee Koyle seconded the motion. Motion carried unanimously.

TREASURER

Trustee Koyle made a motion to confirm Kyle Pryde as Treasurer. Trustee Hoffman seconded the motion. Motion carried unanimously.

PUBLIC POSTING SITES

Trustee Koyle made a motion to keep the current posting sites at the Schools and District Office, with courtesy posting sites at the Filer Post Office, Logan's Market, and Buster's in Hollister (if they are willing). Trustee Burnham seconded the motion. Motion carried unanimously.

BANK

Trustee Hoffman made a motion to keep DL Evans Bank in Twin Falls, Idaho, as Filer School District's bank. Trustee Burnham seconded the motion. Motion carried unanimously.

AUDITOR

Trustee Koyle made a motion to keep Ware & Associates as Filer School District's auditor. Trustee Hoffman seconded the motion. Motion carried unanimously.

LEGAL COUNSEL

Trustee Koyle made a motion to retain Anderson, Julian, and Hull as Filer School District's legal counsel. Trustee Hoffman seconded the motion. Motion carried unanimously.

TIME, DATE & PLACE

Trustee Burnham made a motion to continue the regular board meetings on the second Tuesday of the month at 7:00 p.m. in the Filer Intermediate School Library, with the exception of meetings during the months of November through March which will begin at 6:00pm. October's meeting will be held at Hollister Elementary. Trustee Hoffman seconded the motion. Motion carried unanimously.

COMMITTEE ASSIGNMENTS

Chairman Williams tabled committee assignments until the board can look at changes at next month's meeting.

HEARING SECTION

School/Department Reports

Monthly reports from the schools and departments were presented for the board's review. School numbers in regard to discipline, COVID, and enrollment were presented as well.

CONFERENCE SECTION

Clerk's Report

Minutes

The minutes of the December 08, 2020, regular meeting, were presented to the Board of Trustees for approval.

Business Manager's Report

Monthly Expenditures, Revenue/Expense Reports and SBAA Reports

The December 2020 Monthly Expenditures, the December 2020 General Fund and Food Service Revenue Summaries, and the December 2020 General Fund, Food Service and Special Services Expense Summaries were presented to the Board of Trustees for approval. Three Year Food Service revenue comparison reports and a 3-year detailed expense comparison report were also presented to the Board of Trustees as information. Questions were fielded regarding the expensed COVID funds which were reimbursed by the State at the end of 2020. There is another round of COVID funds that will be coming from the State.

Superintendent's Report

Retirement of Staff:

Gloria Justesen – FES Food Service Cook (7 hrs/day)

Hiring of Staff:

Averie Schroeder – FHS Volunteer Softball Coach
Allie Brandsma – FES SpEd Paraprofessional (7 hrs/day)
Cecilia Avelar – FMS Cook (6 hrs/day)

COVID Protocol Updates

Superintendent Schroeder presented updates that have been made to the district protocols regarding COVID. Spectators are allowed at sporting events: 2 spectators per participant. Athletic Director Trudy Weaver gave an update on athletics and the new videoing of games that will be starting. Plans are being made for state tournaments.

Policy Manual Rewrite Updates

Krissy Lamont with ISBA is present in tonight's meeting. The district is working with the ISBA to rewrite all of our policy in order for it to be current with state laws. Changes that are being made will be presented to the board as a first reading and then adopted at the second meeting.

Board Policy 1300; 1310; 1330; First Reading

New policies being presented pertain to district policy, administrative procedures, and conflicting policies and procedures. This is replacing current policy B.18 and B.19. The new policy is much more thorough and complete.

Temporary Pass Room Paraprofessional (19.5 hrs/week) - FHS

The high school has seen a significant increase in the number of office referrals this year. The Pass Room Para would work with the student in the pass room on behavior and classroom issues and getting help with their assignments. The proposal gives the high school a para 3 days a week for 6.5 hours a day. Assistant Principal Weaver explained the reason behind the request for a paraprofessional.

FHS Fall Coach Rehires

Fall coaches recommended for rehire will be presented in executive session.

Kelsie Jarolimek – FES Student Teacher

Kelsie will be completing her student teaching second semester, working in the 2nd grade at the Elementary school.

COMMUNITY INPUT

There was no community input.

ACTION SECTION - I

Approve Minutes

Trustee Hoffman made a motion to approve the December 8, 2020 regular meeting minutes, as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

Approve Monthly Expenditures and Revenue/Expense Summaries

Trustee Koyle made a motion to approve the December 2020 monthly Expenditures, and the December 2020 Revenue and Expense Summaries. Trustee Burnham seconded the motion. Motion carried unanimously.

Approve SBAA Reports

Trustee Hoffman made a motion to approve the December 2020 SBAA reports. Trustee Burnham seconded the motion. Motion carried unanimously.

Action Regarding Board Policy 1300; 1310; 1313: First Reading

Trustee Koyle made a motion to approve the first reading of the new board policy as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

Action Regarding Temporary Pass Room Paraprofessional (19.5 hours/week)

Trustee Koyle made a motion to approve the request for a temporary pass room para for the high school for the remainder of the school year, at 19.5 hours per week. Trustee Burnham seconded the motion. Motion carried unanimously.

Action Regarding Kelsie Jarolimek – FES Student Teacher

Trustee Deetz made a motion to approve Kelsie Jarolimek to student teach at the elementary school. Trustee Koyle seconded the motion. Motion carried unanimously.

EXECUTIVE SESSION

**RESOLUTION TO RECESS FROM AN OPEN MEETING
INTO EXECUTIVE SESSION**

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Koyle and seconded by Trustee Hoffman, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(a)&(b) to consider hiring a public officer, employee, staff member or individual agent, to consider the evaluation, dismissal or disciplining or to hear complaints

or concerns regarding a public school employee, staff member, individual agent or public school student, under section 74-206 (1)(a)&(b), Idaho Code.

BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

Bill Deetz	Yes
Aaron Williams	Yes
Julie Koyle	Yes
Bob Burnham	Yes
Judy Hoffman	Yes

And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

The board went into executive session at 7:45 p.m.

The board reconvened into open session at 8:30 p.m.

Action Section – Part II
Approve Retirement of Staff

Trustee Koyle made a motion to approve the retirement of staff as presented. Trustee Burnham seconded the motion. Motion carried unanimously.

Approve Hiring of Staff

Trustee Burnham made a motion to approve Averie Schroeder as volunteer softball coach at the high school. Trustee Koyle seconded the motion. Motion carried unanimously.

Trustee Koyle made a motion to approve the hire of Cecilia Avelar as cook at the middle school at step 9 on the cook salary scale. Trustee Burnham seconded the motion. Motion carried unanimously.

Trustee Hoffman made a motion to approve the hire of Allie Brandsma as elementary paraprofessional on step 3 of the paraprofessional salary scale. Trustee Koyle seconded the motion. Motion carried unanimously.

Trustee Koyle made a motion to approve the rehire of the FHS Fall Coaches as recommended by Athletic Director Trudy Weaver. Trustee Deetz seconded the motion. Motion carried unanimously.

Trustee Hoffman made a motion to adjourn. Chairman Williams adjourned the meeting at 8:32 p.m.

Aaron Williams
Chairman

Teresa Kullhem
Clerk