

**MINUTES OF THE REGULAR MEETING OF  
BOARD OF TRUSTEES OF  
SCHOOL DISTRICT NO. 413,  
TWIN FALLS COUNTY, STATE OF IDAHO  
OCTOBER 12, 2021**

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at the Hollister Elementary School, Hollister, Idaho, on October 12, 2021, as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 7:04 p.m. were Chairman Aaron Williams, Trustees Judy Hoffman, Bob Burnham, Julie Koyle, Bill Deetz, Superintendent Kelli Schroeder, Business Manager Arron Phinney, and Clerk Teresa Kullhem.

Trustee Burnham made a motion to approve the agenda as posted. Trustee Hoffman seconded the motion. Motion carried unanimously.

**Community Input**

A parent is present in tonight's meeting with concerns over the number of students and staff that are ill and asking that there be more protocols put in place to keep everyone safe.

**School/Department Reports**

School and department reports were presented to the board as information.

**Consent Agenda**

The consent agenda includes: (A) Approval of Minutes from 9/14/21 and 9/28/21; (B) Approval of Monthly Expenditures, (C) Financial Reports, and (D) SBAA Reports; (E) Approval of Resignations (none), (F) Approval of Hires, Justin Brandsma (FHS Boys Head Track), Cindy Bitzenburg (FHS Girls Head Track), Jacob Oyler (FMS 7<sup>th</sup> Grade Girls Basketball) and Brook Russell (HES Admin Assistant (8 hrs/day @12.97/hr) ; and (G) Approval of Student Teacher, Jade Etelu (working with Brian Wolf). Trustee Koyle made a motion to approve the consent agenda. Trustee Deetz seconded the motion. Motion carried unanimously.

**Business Manager – District Finance Training**

Business Manager, Arron Phinney, reviewed the migrant program funding and how funds that are allocated to the district for migrant services must be spent. The district currently has 40 identified migrant students.

**Superintendent's Report  
Covid Response Update**

Superintendent Schroeder updated the board on current staff and student absences. Principals gave their percentage of absences for the week, which are down from previous weeks. Our substitute pool has been reinforced with much needed extra substitutes. Students are being sent home if they are showing any symptoms of being ill.

**Substitute Update**

More funds have been allocated from the state to help with the substitute shortage and hard to fill positions. The monies must be spent by December 15<sup>th</sup>. Superintendent Schroeder is asking the board to increase the substitute daily rate to \$110 (no bachelor's degree) and \$125 (with bachelor's degree), through the end of the December. The district would also like to use some of the funds to pay teachers who have used their prep periods to cover for teachers who have been out of the building. Superintendent Schroeder is meeting with the administrative team to determine how to set that up. Trustee Deetz made a motion to approve the sub funds as presented. Trustee Koyle seconded the motion. Motion carried unanimously.

**Superintendent Evaluation Goals**

Superintendent Schroeder will be presenting evaluation goals in executive session.

**EXECUTIVE SESSION**  
**RESOLUTION TO RECESS FROM AN OPEN MEETING**  
**INTO EXECUTIVE SESSION**

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Hoffman and seconded by Trustee Koyle, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(b) to consider the evaluation, dismissal or disciplining or to hear complaints or concerns regarding a public school employee, staff member, individual agent or public school student under section 74-206 (1)(b), Idaho Code.

**BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.**

**Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:**

<b>Aaron Williams</b>	<b>Yes</b>
<b>Julie Koyle</b>	<b>Yes</b>
<b>Bob Burnham</b>	<b>Yes</b>
<b>Judy Hoffman</b>	<b>Yes</b>
<b>Bill Deetz</b>	<b>Yes</b>

**And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.**

The board went into executive session at 8:02 p.m.

The board reconvened into open session at 9:45 pm.

Chairman Williams adjourned the meeting at 9:46 p.m.

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Aaron Williams  
Chairman

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Teresa Kullhem  
Clerk