

**MINUTES OF THE REGULAR MEETING OF  
BOARD OF TRUSTEES OF  
SCHOOL DISTRICT NO. 413,  
TWIN FALLS COUNTY, STATE OF IDAHO  
SEPTEMBER 5, 2017**

**REGULAR BOARD MEETING**

The regular meeting of the Board of Trustees of School District No. 413, Twin Falls County, State of Idaho was held at the Filer Intermediate School, Filer, Idaho, on September 5, 2017 as provided in section 33-510 and 67-2345 et seq. Idaho Code.

Present when the meeting began at 7:00 p.m. were Chairman Fred Jaynes, Bryce Bowman, Bill Deetz, Judy Hoffman, Superintendent John Graham, Business Manager Kyle Pryde and Clerk Teresa Kullhem.

Trustee Bowman made a motion to approve the agenda. Trustee Hoffman seconded the motion. Motion carried unanimously.

**CONFERENCE SECTION**

**Clerk's Report  
Minutes**

The minutes of the August 8, 2017, regular meeting, were presented to the Board of Trustees for approval.

**Business Manager's Report  
Monthly Expenditures, Revenue/Expense Reports and SBAA Reports**

The August 2017, monthly expenditures, the August 2017, General Fund and Food Service Revenue summaries, and the August 2017, General Fund, Food Service and Special Services Expense Summaries were presented to the Board of Trustees for approval. Three-year Food Service revenue comparison reports and a 3-year detailed expense comparison report were also presented to the Board of Trustees as information.

**Superintendent's Report  
Resignation of Staff**

Meghan Egbert – FIS SpEd Paraprofessional  
Lorena Seaton – FES Title I Paraprofessional

**Hiring of Staff**

Angela Walker – FMS Mathematics Teacher  
Rachelle Parker – 8<sup>th</sup> Grade Volunteer Volleyball Coach  
Juan Ruiz – FHS Boys Assistant Soccer Coach  
Robert Ware – FMS Wrestling Coach  
Christine Hernandez – FHS IDLA Lab Paraprofessional  
Cynthia Hatch – FES/FIS Duty Aide (3.75 hrs/day)

**FY18 Budget Revision Recap**

Dr. Graham reminded the board of the changes that were made and presented last month on the FY18 Budget.

**Tracy Thornton – Administrative Internship**

Mr. Hild presented Tracy Thornton to the board as she works on completing her Principal and Superintendent Internship.

**Tony Wells – Social Worker Internship – FHS**

Dr. Graham presented Tony Wells to the board. He will be working at the high school to complete his social worker internship.

#### **Student Handbooks**

The principals presented their student handbooks for the 2017-2018 with any changes that have been made. Discussion was held on the changes and the need for all schools to be consistent in their policies.

#### **FMS Accelerated Math Textbooks**

Dr. Graham asked for approval to purchase textbooks for 8<sup>th</sup> graders at the middle school who are taking accelerated math classes.

#### **Cooperative Program with Castleford High School**

Zach Dong presented the Cooperative Program with Castleford High School that would allow high school softball and baseball players to play at Filer High School. Discussion was held on numbers and the advantages and disadvantages of a cooperative program. Mr. Madsen recommended that the request be tabled until more information regarding numbers has been researched.

#### **J.34 – Foreign Exchange Student Policy – Editorial Change**

Dr. Graham presented the current policy regarding foreign exchange students with an added sentence regarding in-district status. Kayci Ayers shared their story regarding the placement of a potential student and the process of getting them placed in the school. Mr. Madsen explained the current screening tools for placement of foreign exchange students and why they have been set in place. Chairman Jaynes would like this tabled until further information regarding necessary changes to the policy are collected.

#### **G.12.6 – Job Descriptions – Editorial Change**

Dr. Graham presented job description editorial changes within G.12.6 that have had job responsibilities added.

#### **Technology Replacement Fund**

Technology Director, Brandon Hunt presented the board with additional expenses that were incurred for chrome books, repairs and cases for the 2017-2018 school year. He is asking for \$25K to be transferred from the technology replacement fund to cover these costs.

#### **COMMUNITY INPUT**

Chris Ayers expressed his concerns over the pick-up and drop off zones at the elementary school. Principal Peters explained the reasoning behind the current procedures.

#### **ACTION SECTION – I**

##### **Approve FY18 Budget Revision**

Trustee Bowman made a motion to accept the budget revision as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

##### **Approve Minutes**

Trustee Hoffman made a motion to approve the August 8, 2017, regular meeting minutes as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

##### **Approve Monthly Expenditures and Revenue/Expense Summaries**

Trustee Bowman made a motion to approve the August 2017, monthly Expenditures, and the August 2017, Revenue and Expense Summaries. Trustee Hoffman seconded the motion. Motion carried unanimously.

##### **Approve SBAA Reports**

Trustee Bowman made a motion to approve the August 2017, SBAA reports. Trustee Hoffman seconded the motion. Motion carried unanimously.

**Approve Tracy Thornton – Administrative Internship**

Trustee Deetz made a motion to approve the administrative internship for Tracy Thornton. Trustee Hoffman seconded the motion. Motion carried unanimously.

**Approve Tony Wells – Social Worker Internship - FHS**

Trustee Bowman made a motion to approve the social worker internship for Tony Wells. Trustee Deetz seconded the motion. Motion carried unanimously.

**Approve Student Handbooks**

Trustee Bowman made a motion to approve the student handbooks for 2017-2018, with the understanding that the schools are congruent with the terms and policies used in their handbooks. Trustee Hoffman seconded the motion. Motion carried unanimously.

**Approve FMS Accelerated Math Textbooks**

Trustee Hoffman made a motion to approve the purchase of the accelerated math textbooks for the middle school. Trustee Bowman seconded the motion. Trustee Jaynes opposed the motion. Motion carried.

**Approve Cooperative Program with Castleford High School**

Trustee Bowman made a motion to table the proposed Cooperative Program until more information has been gathered. Trustee Hoffman seconded the motion. Motion carried unanimously.

**Approve J.34 – Foreign Exchange Student Policy – Editorial Change**

Trustee Bowman made a motion to table changes to the current policy until additional, necessary editorials changes have been added. Trustee Deetz seconded the motion. Motion carried unanimously.

**Approve G.12.6 – Job Descriptions – Editorial Change**

Trustee Bowman made a motion to approve the editorial changes to G.12.6 job descriptions as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

**Approve Technology Replacement Fund**

Trustee Hoffman made a motion to approve moving \$25K from the technology replacement fund as requested. Trustee Bowman seconded the motion. Motion carried unanimously.

**EXECUTIVE SESSION**  
**RESOLUTION TO RECESS FROM AN OPEN MEETING**  
**INTO EXECUTIVE SESSION**

The Chairman announced that the next order of business would be the consideration of the Board recessing into executive session for the purpose of conducting further business.

After a full and complete discussion, upon motion duly made by Trustee Bowman and seconded by Trustee Deetz, the following resolution was presented:

BE IT RESOLVED. That the Board of Trustees of School District No. 413 recess from an open meeting into executive session pursuant to Section 74-206(1)(a) to consider hiring a public officer, employee, staff member or individual agent under section 74-206 (1) (a), Idaho Code.

**BE IT FURTHER RESOLVED, that following the executive session the Board will reconvene in public session for purpose of conducting further business or for adjournment of the meeting.**

**Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:**

<b>Fred Jaynes</b>	<b>Yes</b>
<b>Bryce Bowman</b>	<b>Yes</b>
<b>Judy Hoffman</b>	<b>Yes</b>

**Bill Deetz**

**Yes**

**And no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.**

The board went into executive session at 9:01 p.m.

The board reconvened into open session at 9:35 p.m.

**ACTION SECTION - PART II**  
**Approve Resignation of Staff**

Trustee Bowman made a motion to approve the resignation of staff as presented. Trustee Hoffman seconded the motion. Motion carried unanimously.

**Approve Hiring of Staff**

Trustee Bowman made a motion to approve the hiring of the coaches as presented. Trustee Deetz seconded the motion. Motion carried unanimously.

Trustee Bowman made a motion to approve the hire of Angela Walker, FMS Mathematics Teacher. Trustee Deetz seconded the motion. Motion carried unanimously.

Trustee Bowman made a motion to approve the hire of Christine Hernandez, FHS IDLA lab Paraprofessional at a Step 5. Trustee Deetz seconded the motion. Motion carried unanimously.

Trustee Bowman made a motion to approve the hire of Cynthia Hatch, FES/FIS Duty Aide. Trustee Hoffman seconded the motion. Motion carried unanimously.

Trustee Bowman made a motion to adjourn. Chairman Jaynes adjourned the meeting at 9:41 p.m.

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Fred W. Jaynes  
Chairman

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Teresa Kullhem  
Clerk