

FILER SCHOOL DISTRICT

Kelli Schroeder, Superintendent
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700 B Stevens Avenue,
Filer, ID 83328

CLASSIFIED EMPLOYMENT APPLICATION FORM

Filer School District is committed to providing equal employment opportunities for all persons without regard to race, creed, color, national origin, sex, age or physical/mental disability except as may be necessary to meet a bona fide occupational qualification, and the District complies with the requirements and objectives of applicable state and federal laws. Preference will be given to eligible veterans pursuant to Idaho Code 65-503, et seq.

PERSONAL INFORMATION

NAME _____ CELL _____
PHONE _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

E-MAIL ADDRESS _____

ARE YOU A U.S. CITIZEN? ____Y____N

EMPLOYMENT HISTORY: Please list most recent first.

1. _____
(Employer/Firm) (Type of Business)

Date of Employment: Starting Date _____ to leaving date _____

Employed: Part time ____ Full time ____ Position title _____

Supervisor's Name and Title _____ May we call this employer? ____Y____N

Employer's phone number: _____

Describe in detail your duties: _____

Reason for leaving : _____

2. _____
(Employer/Firm) (Type of Business)

Date of Employment: Starting Date _____ to leaving date _____

Employed: Part time ____ Full time ____ Position title _____

Supervisor's Name and Title _____ May we call this employer? ____Y____N

Employer's phone number: _____

Describe in detail your duties: _____

Reason for leaving : _____

3. _____
 (Employer/Firm) (Type of Business)
 Date of Employment: Starting Date _____ to leaving date _____
 Employed: Part time _____ Full time _____ Position title _____
 Supervisor's Name and Title _____ May we call this employer? ___Y___N
 Employer's phone number: _____
 Describe in detail your duties: _____

 Reason for leaving : _____

This position shall be considered in all respects "employment at will" and may be terminated by either the District or the employee anytime.

Educational Background

Training	Name and Location	Did you Graduate?	Degree and Date Given	Course or Major
High School				
College				
Other				

References--List (3) three references capable of assessing your ability to perform the duties of this position for which you are applying.

1. _____
 Name Position

 Address: Street, City, State, Zip Code Telephone

2. _____
 Name Position

 Address: Street, City, State, Zip Code Telephone

3. _____
 Name Position

 Address: Street, City, State, Zip Code Telephone

List below, in order of preference, the specific position or subjects for which you wish to be considered:

____ Substitute Teacher; ____ Teacher Aide; ____ Custodian; ____ Maintenance;
____ Clerical; ____ Food Service;

Substitute Teacher:

Grade Level interested in Substituting__ K-3; ____ 4-6; ____ 7-8; ____ 9-12; ____ _Special Ed.

Have you worked in an Idaho school district before? __ yes __ no; If so, where? _____

Have you taken the ParaPro Praxis? __ yes __ no

Do you have an Associate's Degree or at least 2 years of college credits (32)? __ yes __ no

Are you a veteran? __ yes __ no

If you are claiming veterans status, please submit DD214 form

What experience have you had that would especially qualify you for the position? _____

Are you currently under investigation for a violation of law or have you ever been convicted of any crime or violation of any law in any state, federal or military court? Note: For the purpose of this question "conviction" includes (1) all instances in which a plea of guilty is the basis of conviction **even if the conviction was later removed from your record**, (2) all proceedings in which a sentence has been suspended, deferred, or withheld, and (3) all proceedings in which the prosecution was deferred. Include all **misdemeanors**, but do not include convictions for minor traffic violations. ____ **Yes** ____ **No** ____

If answer is YES to any of the above, attach an explanation, court record, and the arresting officer's report.

I understand that fingerprinting and a criminal record check are required by law for any successful applicant of the Filer School District. The cost of the fingerprinting is considered an expense to the applicant upon hire and **will not be reimbursed** by the Filer School District. **Any offer of employment is contingent upon clearance for continued employment by the State Department of Education.**

I hereby certify that all information furnished on this application is true and correct.

Applicant Signature _____ Date _____

***** For Employer's Use Only *****

REFERENCE CHECK

Employer	Person Contacted	Remarks/results
1		
2		
3		
4		

Application screening results
Factors in application indicating strong qualifications
Factors in application indicating average qualifications
Call for interview: YES Not at this time Consider in the future

FILER SCHOOL DISTRICT #413

AUTHORIZATION NOTICE ON IDAHO CODE 33-1210
RELEASE OF INFORMATION ON PAST JOB PERFORMANCE

I wish to be considered for employment with the Filer School District #413. I understand that as a part of the applicant process, the school district is required by Idaho Code 33-1210 to request that the applicant sign a release statement authorizing the applicant's current and past employers, including employers outside the state of Idaho, to release to the school district all information relating to the job performance and/or job related conduct, if any, of the applicant and making available to the hiring school district copies of all documents in the previous employer's personnel, investigative or other files relating to the job performance by the applicant.

I also understand that Idaho Code 33-1210 (b) releases the applicant's current and past employers, and employees acting on behalf of that employer, from any liability for providing information described in paragraph (a) of this subsection, as provided in subsection (4) of this section. A school district shall not hire an applicant who does not sign the statement described in subsection (2) of this section.

Printed Name

Signature of Applicant

Date

In addition, the school district or an employee acting on behalf of the school district, who in good faith discloses information under this section either in writing, printed material, electronic material or orally is immune from civil liability for the disclosure. An employer is presumed to be acting in good faith at the time of the disclosure under this section unless the evidence establishes on (1) or more of the following 7 (a) that the employer knew the information disclosed was false or misleading; (b) that the employer disclosed the information with reckless disregard for the truth; (c) that the disclosure was specifically prohibited by a state or federal statute.

Information received pursuant to this section shall be used by a school district only for the purpose of evaluating an applicant's qualifications for employment in the position for which he or she has applied. Except as otherwise provided by law, a board member or employee of a school district shall not disclose the information to any person, other than the applicant, who is not directly involved in the process of evaluating the applicant's qualifications for employment. A person who violates the provisions of this subsection may be civilly liable for damages caused by such violation.